



Affinity Group 3

October 4, 2016

- The University of Wisconsin Service Center will*
- *Serve...the people of the University of Wisconsin System*
 - *Collaborate...by being supportive and constructive*
 - *Act with Integrity...always and in all matters*

Agenda

- Benefits WED Reports Check In
- FLSA Project Update – All AG Call
- October Non Standard Calc Schedule
- October Calendar Review
- Questions

Check in on New Benefits WED Reports

- Benefits WED Reports Check In
 - UW_BN_EBEN_PENDING
 - UW_BN_BAS_OPEN_ACTION_REQ
 - UW_BN_ABBR_MISMATCH
 - UW_BN_ICI_ABBR
 - UW_BN_SGL_ABBR
 - UW_BN_ABBR_UNROUNDED
 - UW_BN_ICI_COELECT
 - UW_BN_ICI_MISSING_ENROLLMENT
- Contact us if you have questions on how to work these reports.

FLSA Project Update – All AG Call

- All AG Call – FLSA Project Update
 - Next Tuesday, October 11th
 - 9am – 10:30am
 - Call Information will be sent out later this week.

10B and 10M Non Standard Pay Calc Schedule

- **10A** payroll follows standard schedule

- **10B:**
- Paysheet create 10/14
- Payline deadline 10/17 at 4:30
- Retro load 10/17
- FICA deadline 10/18 at noon
- Final Calc/Confirm 10/19

- **10M:**
- Paysheet create 10/20
- Payline deadline 10/21 at 4:30
- Retro load 10/23
- FICA deadline 10/24 at noon
- Final Calc/Confirm 10/25

Calendar Review – October 2016

← Today →

October 2016

10A 10B 10C 10M

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1 [10A] Pay Period End [10M] Pay Period Begin
2 [10B] Pay Period Begin [10A] 1st Batch Prelim Calc	3 [10A] 2nd Batch Prelim Calc	4 [10A] 3rd Batch Prelim Calc [10A] Payroll and Benefit Retro and Payline Load	5 [10A] 4th Batch Prelim Calc [10A] FICA Deadline	6 [10A] Final Calc [10A] Confirmation Deadline (Eve)	7	8
9	10 Columbus Day [Federal Reserve Bank Holiday]	11	12	13 [10A] Pay Date	14 [10B] 1st Batch Prelim Calc	15 [10B] Pay Period End
16 [10C] Pay Period Begin [10B] 2nd Batch Prelim Calc	17 [10B] 3rd Batch Prelim Calc [10B] Payroll and Benefit Retro and Payline Load	18 [10B] FICA Deadline [10B] 4th Batch Prelim Calc	19 [10B] Confirmation Deadline (Eve) [10B] Final Calc	20 [10M] 1st Batch Prelim Calc	21 [10M] 2nd Batch Prelim Calc	22
23 [10M] 3rd Batch Prelim Calc [10M] Payroll and Benefit Retro and Payline Load	24 [10M] 4th Batch Prelim Calc [10M] FICA Deadline	25 [10M] Confirmation Deadline (Eve) [10M] Final Calc	26	27 [10B] Pay Date	28	29 [10C] Pay Period End
30 [10C] 1st Batch Prelim Calc [11A] Pay Period Begin	31 [10M] Pay Period End [10C] 2nd Batch Prelim Calc	1	2	3	4	5

View in Table

Contacting UWSC Support Staff

How you can contact us

Phone – Email – Web Forms – Chat

Visit our support page

<https://kb.wisc.edu/hrs/page.php?id=17960>

Contact AG Support via the telephone, email, chat, or our Web Form

AG Support phone numbers

7:45 a.m. - 4:30 p.m.
5 days a week (Mon-Fri)

AG1: (888) 298-0141 (toll free) or
(608) 262-0600

AG2: (888) 298-0151 (toll free) or
(608) 262-0419

AG3: (888) 298-4159 (toll free) or
(608) 262-6093

AG Support email addresses

7:45 a.m. - 4:30 p.m. (Affinity Group Support Model)
5 days a week (Mon-Fri)

AG1: ag1@uwsa.edu

AG2: ag2@uwsa.edu

AG3: ag3@uwsa.edu

LiveChat & Webforms

7:45 a.m. - 4:30 p.m.
5 days a week (Mon-Fri)

[Click here to chat with a support agent](#)

[Use our web form to submit an incident](#)

Support Request - Emails

- **Please include in the subject line of your email the following:**
 - EE Name – Employee ID/Empl Rcd – Description
 - *Example*

*Email Subject: Buckingham B Badger – 01234567
Rcd 0 – Benefits Inquiry Description*