



Affinity Group 3

September 12, 2017

- The University of Wisconsin Service Center will*
- *Serve...the people of the University of Wisconsin System*
 - *Collaborate...by being supportive and constructive*
 - *Act with Integrity...always and in all matters*

Agenda

- BN:
 - ABE Communications
 - ABE Health Opt-Out
 - ABE Benefit Confirmation Statements
 - UIA Life Insurance Annual Deduction
 - Self-Service eBenefits
 - ACA
- HR:
 - UW HR Mass Update
- PY:
 - 9M Processing Schedule
 - Calendar Review
- All AG Call Notice (ALEX Demo)

ABE Communications

E-mail	Targeted Population	Data as of	Template available	Responsible sender	Deadline
ABE date announcement	All employees eligible for ABE	9/5/17	9/8/17	Institutions	9/13/17
Health Plans no longer provided in 2018 (each target audiences receive separate emails)	<ul style="list-style-type: none"> •Employees currently enrolled in Health Plan for: Anthem Blue Preferred Northeast •Arise •Health Tradition Health Plan •Humana Eastern and Western •UnitedHealthcare of Wisconsin 	9/7/17	9/13/17	UW System HR	9/15/17

ABE Administrator Landing Page

- ABE Administrator landing page updates
 - Provides many ABE resources
 - Check page often
- **Navigation:** [HRS Administration](#) → [Benefits](#) → [Annual Benefits Enrollment Period](#) → [ABE Administrator Landing Page](#)
- **URL:**
<https://uwservice.wisconsin.edu/administration/abe>

Hard Copy Distribution During ABE

- All spreadsheets will indicate an H for employees who receive hard copy earnings statements. These employees may also have an email address and will receive notification via email. Campuses are asked to reach out to these employees with enrollment information.
- OHRWD will do mailings to home address for employees on LOA and layoff.

ABE 2018 Health Opt Out

- Health Opt Out will be available for ABE Self Service (eBenefits)
- Health Opt Out will not be available at this time for New Hire Self Service (eBenefits)
- Employees' ABE Confirmation Statements will reflect Health Opt Out

ABE 2018 Health Opt Out

- UWSC Benefits Team will email each institution an excel list of who has enrolled in Health Opt Out via Self Service
 - List will be sent each Friday during ABE
 - List will also include paper applications received
 - A final master list will be sent to institutions on 11/7
- Institution Benefit Administrators continue to fax Health Opt Out paper applications to UWSC Benefits Team (if employees use paper)
- More information to come in the 2018 ABE Workshop

Phase 1

- Statements will be created daily for eBenefit elections during the Open Enrollment period
 - October 2nd – October 27th
- Statements will reflect Health Opt Out if employee completed ABE Self Service and chose to opt out
- Statements will not reflect Health Opt Out for employee who completed paper application and chose to opt out

ABE 2018 Confirmation Statement Phases

Phase 2

- All employees who had an Open Enrollment event will receive a confirmation statement
 - November 30th
- Statements will reflect confirmed eligible Health Opt Out enrollment
- If deemed ineligible for Health Opt Out, statements will reflect the employee's plan from 2017 or "waive" if the employee did not have prior coverage