UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Affinity Group 3
September 4, 2018

The University of Wisconsin Service Center will

- ***Serve****…the people of the University of Wisconsin System*
- ***Collaborate****…by being supportive and constructive*
- ***Act with Integrity****…always and in all matters*

Agenda

- PUM: Upgrade Updates
- BN: UIA Life Insurance Annual Deduction
- TAM: New Applicant Disposition
- PY: Non-Standard Processing Schedule

Communities of Practice

Upcoming Training

Calendar Review

Institutional Feedback

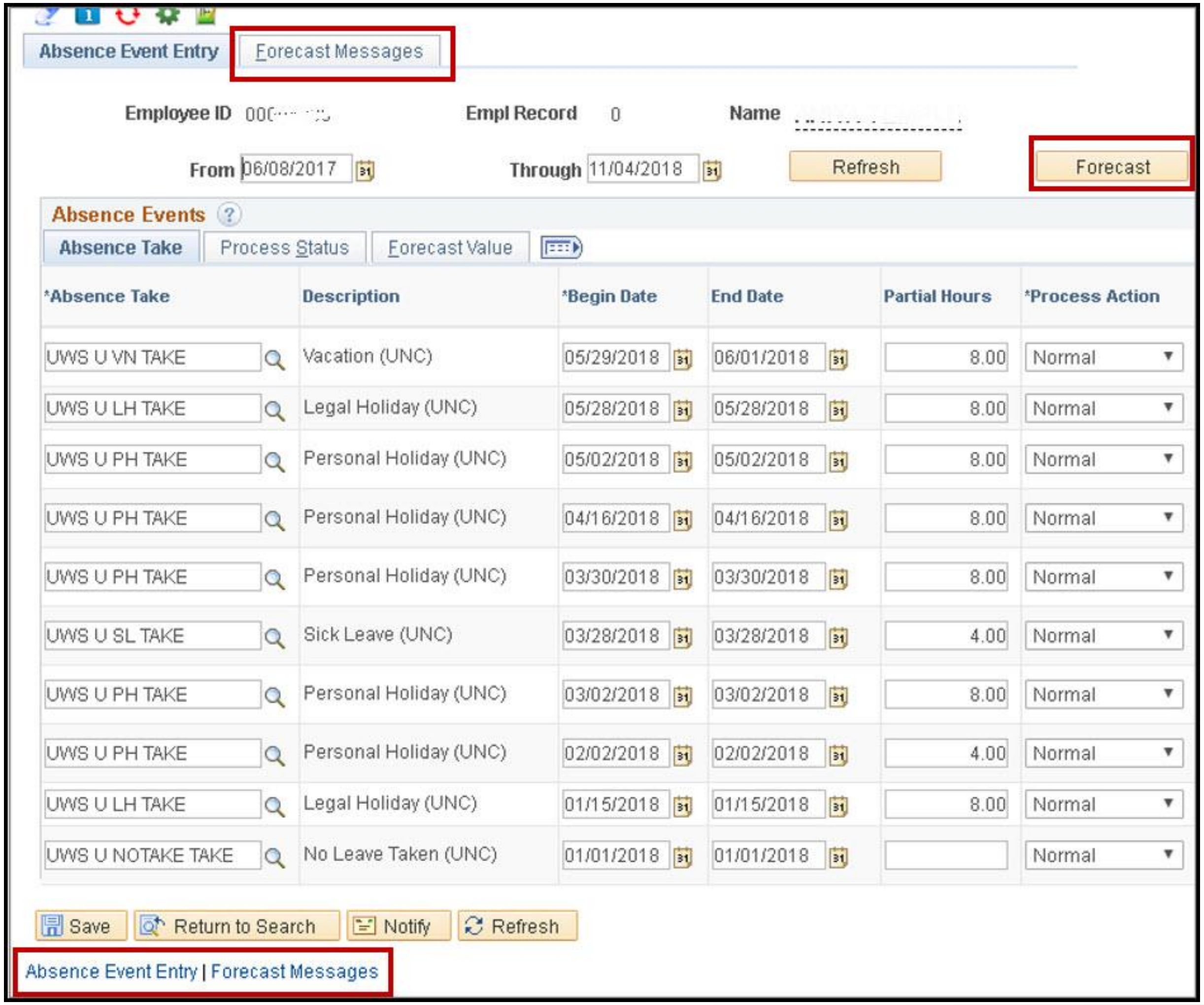
HRS Field Changes

There are a number of HRS pages that will have field changes updated on September 9.

These changes are occurring due to program changes:

- To make current fields more intuitive
- To discontinue fields not currently used

Changes: Forecast Messages tab, Forecast button and bottom navigation will be removed from the Absence Event page


Absence Event Entry | Forecast Messages

Employee ID | Empl Record 0 | Name

From 06/08/2017 | Through 11/04/2018 | Refresh | Forecast

Absence Events

Absence Take | Process Status | Forecast Value

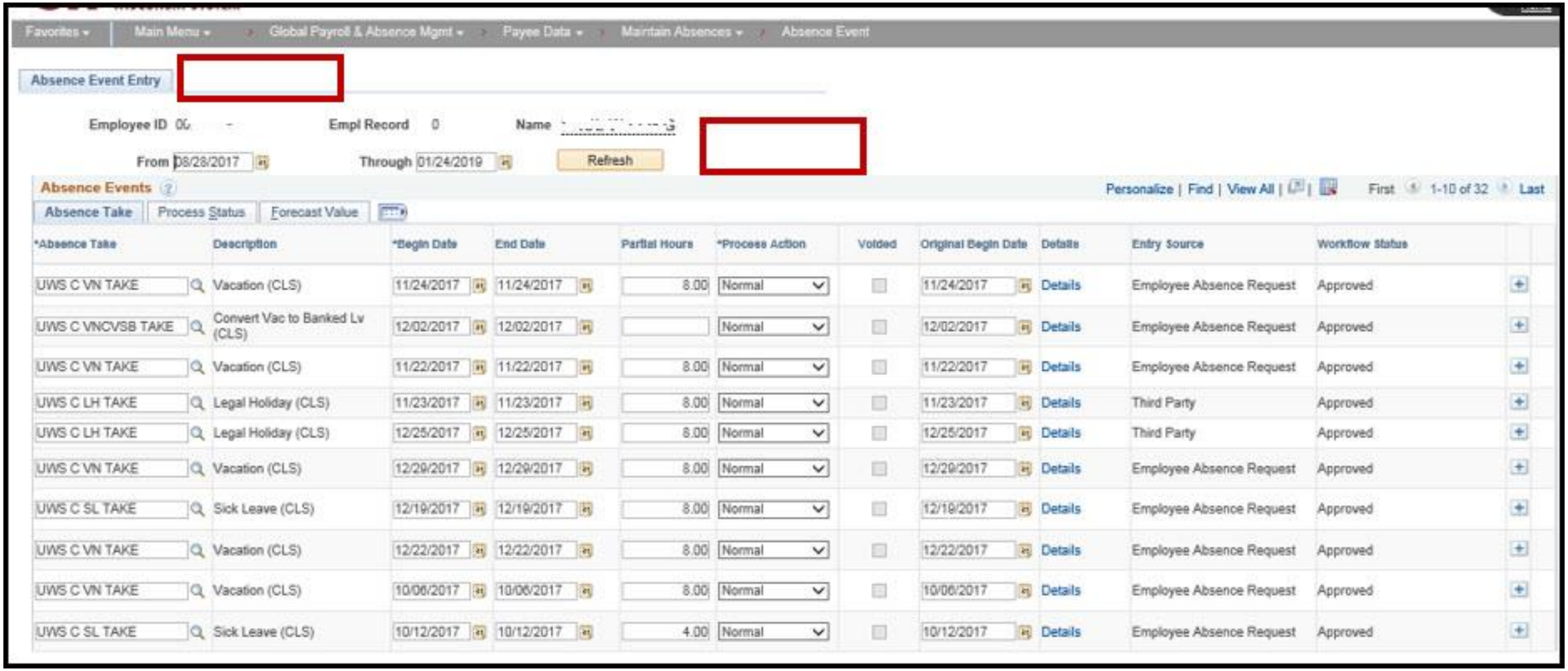
*Absence Take	Description	*Begin Date	End Date	Partial Hours	*Process Action
UWS U VN TAKE	Vacation (UNC)	05/29/2018	06/01/2018	8.00	Normal
UWS U LH TAKE	Legal Holiday (UNC)	05/28/2018	05/28/2018	8.00	Normal
UWS U PH TAKE	Personal Holiday (UNC)	05/02/2018	05/02/2018	8.00	Normal
UWS U PH TAKE	Personal Holiday (UNC)	04/16/2018	04/16/2018	8.00	Normal
UWS U PH TAKE	Personal Holiday (UNC)	03/30/2018	03/30/2018	8.00	Normal
UWS U SL TAKE	Sick Leave (UNC)	03/28/2018	03/28/2018	4.00	Normal
UWS U PH TAKE	Personal Holiday (UNC)	03/02/2018	03/02/2018	8.00	Normal
UWS U PH TAKE	Personal Holiday (UNC)	02/02/2018	02/02/2018	4.00	Normal
UWS U LH TAKE	Legal Holiday (UNC)	01/15/2018	01/15/2018	8.00	Normal
UWS U NOTAKE TAKE	No Leave Taken (UNC)	01/01/2018	01/01/2018		Normal

Save | Return to Search | Notify | Refresh

Absence Event Entry | Forecast Messages

Absence Management: Absence Event Page

Future State



Favorites ▾ | Main Menu ▾ > Global Payroll & Absence Mgmt ▾ > Payee Data ▾ > Maintain Absences ▾ > Absence Event

Absence Event Entry

Employee ID 00 Empl Record 0 Name

From 08/28/2017 Through 01/24/2019 Refresh

Absence Events

Personalize | Find | View All | First 1-10 of 32 Last

Absence Take | Process Status | Forecast Value

*Absence Take	Description	*Begin Date	End Date	Partial Hours	*Process Action	Voided	Original Begin Date	Details	Entry Source	Workflow Status
UWS C VN TAKE	Vacation (CLS)	11/24/2017	11/24/2017	8.00	Normal		11/24/2017	Details	Employee Absence Request	Approved
UWS C VNCVSB TAKE	Convert Vac to Banked Lv (CLS)	12/02/2017	12/02/2017		Normal		12/02/2017	Details	Employee Absence Request	Approved
UWS C VN TAKE	Vacation (CLS)	11/22/2017	11/22/2017	8.00	Normal		11/22/2017	Details	Employee Absence Request	Approved
UWS C LH TAKE	Legal Holiday (CLS)	11/23/2017	11/23/2017	8.00	Normal		11/23/2017	Details	Third Party	Approved
UWS C LH TAKE	Legal Holiday (CLS)	12/25/2017	12/25/2017	8.00	Normal		12/25/2017	Details	Third Party	Approved
UWS C VN TAKE	Vacation (CLS)	12/29/2017	12/29/2017	8.00	Normal		12/29/2017	Details	Employee Absence Request	Approved
UWS C SL TAKE	Sick Leave (CLS)	12/19/2017	12/19/2017	8.00	Normal		12/19/2017	Details	Employee Absence Request	Approved
UWS C VN TAKE	Vacation (CLS)	12/22/2017	12/22/2017	8.00	Normal		12/22/2017	Details	Employee Absence Request	Approved
UWS C VN TAKE	Vacation (CLS)	10/06/2017	10/06/2017	8.00	Normal		10/06/2017	Details	Employee Absence Request	Approved
UWS C SL TAKE	Sick Leave (CLS)	10/12/2017	10/12/2017	4.00	Normal		10/12/2017	Details	Employee Absence Request	Approved

UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Absence Management: Absence Balance Page

Changes: Forecast Messages tab and Forecast Messages link will be removed from the Absence Balance Page

Current Balance | Forecast Balance | Forecast Messages

Employee ID 0(Empl Record 0 Name

Absence Entitlement Current Balance Personalize | Find | View All | | First 1-10 of 21 Last

Accumulator Balance | User Keys

Accumulator Period	Entitlement Element	Element Name	Amount	From	Through
Year to Date	UWS_C_FTO	UWS_C_FTO_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_ALRA	UWS_U_ALRA_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_ALRACT	UWS_U_ALRACT_BAL	7.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_CAT	UWS_U_CAT_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_DONATE	UWS_U_DONATE_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_FMLA	UWS_U_FMLA_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_LH	UWS_U_LH_BAL	12.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_LHA	UWS_U_LHA_BAL	12.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_NORPT	UWS_U_NORPT_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_U_NOTAKE	UWS_U_NOTAKE_BAL	-1.000000	07/01/2017	06/30/2018

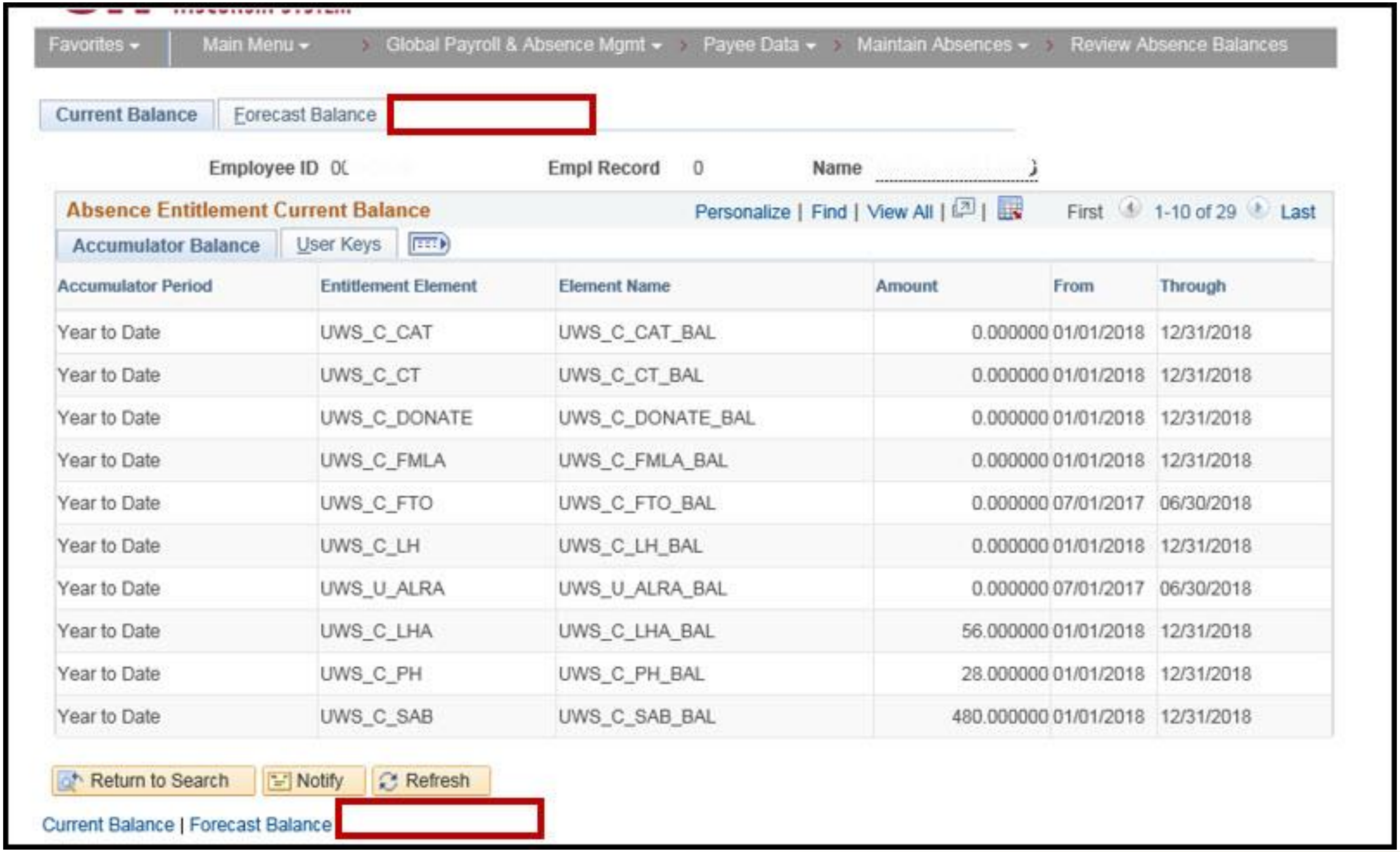
Return to Search | Notify | Refresh

Current Balance | Forecast Balance | Forecast Messages

UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Absence Management: Absence Balance Page

Future State


Favorites > Main Menu > Global Payroll & Absence Mgmt > Payee Data > Maintain Absences > Review Absence Balances

Current Balance | Forecast Balance

Employee ID 0(| Empl Record 0 | Name

Absence Entitlement Current Balance — Personalize | Find | View All | First 1-10 of 29 Last

Accumulator Balance | User Keys

Accumulator Period	Entitlement Element	Element Name	Amount	From	Through
Year to Date	UWS_C_CAT	UWS_C_CAT_BAL	0.000000	01/01/2018	12/31/2018
Year to Date	UWS_C_CT	UWS_C_CT_BAL	0.000000	01/01/2018	12/31/2018
Year to Date	UWS_C_DONATE	UWS_C_DONATE_BAL	0.000000	01/01/2018	12/31/2018
Year to Date	UWS_C_FMLA	UWS_C_FMLA_BAL	0.000000	01/01/2018	12/31/2018
Year to Date	UWS_C_FTO	UWS_C_FTO_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_C_LH	UWS_C_LH_BAL	0.000000	01/01/2018	12/31/2018
Year to Date	UWS_U_ALRA	UWS_U_ALRA_BAL	0.000000	07/01/2017	06/30/2018
Year to Date	UWS_C_LHA	UWS_C_LHA_BAL	56.000000	01/01/2018	12/31/2018
Year to Date	UWS_C_PH	UWS_C_PH_BAL	28.000000	01/01/2018	12/31/2018
Year to Date	UWS_C_SAB	UWS_C_SAB_BAL	480.000000	01/01/2018	12/31/2018

Return to Search | Notify | Refresh

Current Balance | Forecast Balance

Benefits: Member Beneficiary Identifier (MBI) Update and Request

- Centers for Medicare Services (CMS) generated new Medicare Beneficiary Identifiers (MBI) for ALL Beneficiaries. **CMS began issuing new, redesigned Medicare cards containing the NEW MBI on April 1, 2018.**

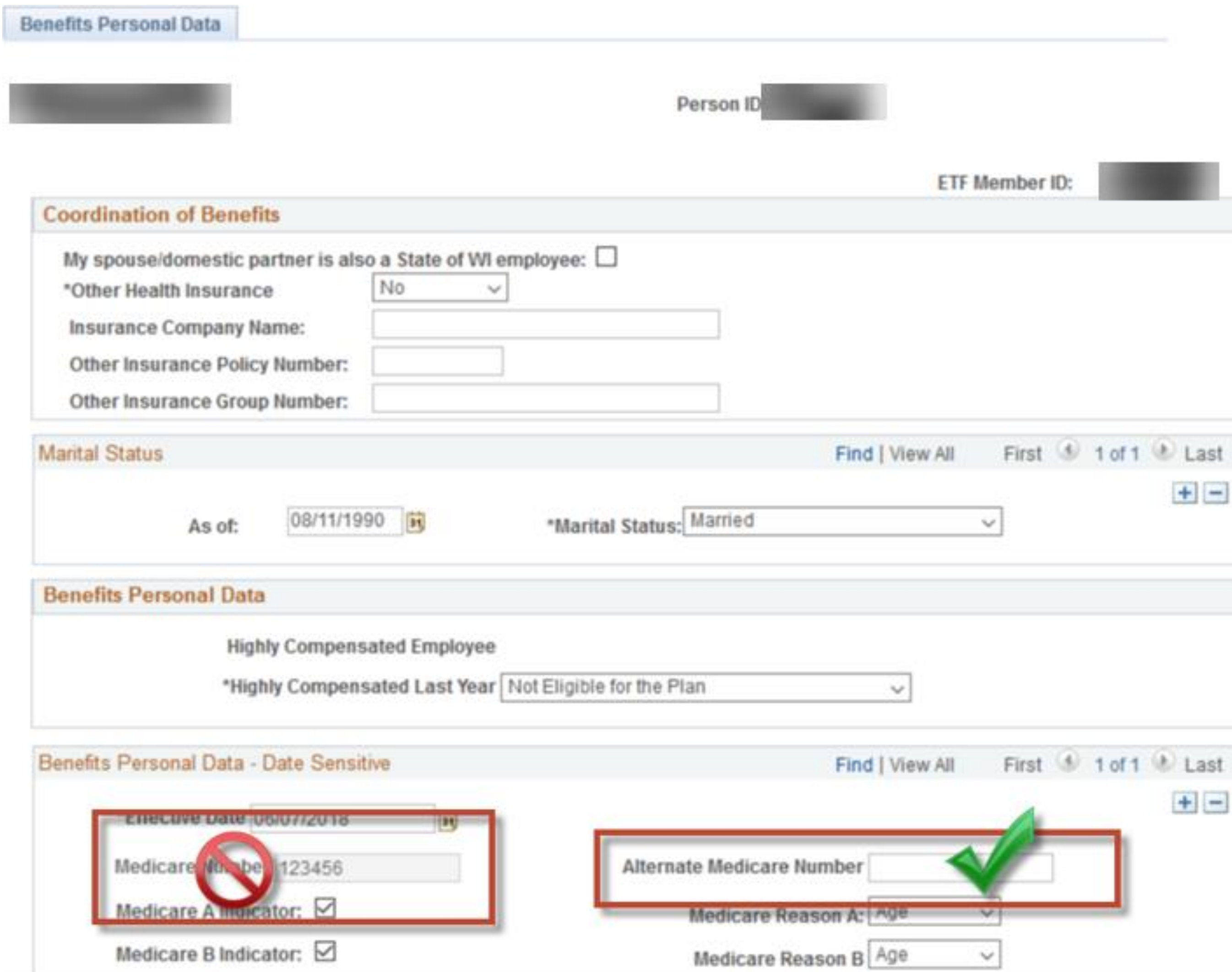
- Medicare information is provided on the SGH application and is stored in HRS:
  - Benefits > Employee/Dependent Information > Benefits Personal Data

- **As of September 9, 2018,** if an employee provides you with an MBI, please:
  1. Enter Medicare Beneficiary ID's (MBI's) into HRS into the <u>Alternate Medicare Number</u> field for employees only
  2. The <u>Medicare Number</u> field will be grayed out (no longer editable)
  3. Do not update any dependent MBI numbers
  4. Please contact UWSC via your affinity group with the employee and dependent information so they can get ETF updated with the new number

UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Benefits: MBI Update and Request

Future State


Benefits Personal Data

[redacted] Person ID [redacted]

ETF Member ID: [redacted]

Coordination of Benefits

My spouse/domestic partner is also a State of WI employee: ☐
*Other Health Insurance: No
Insurance Company Name:
Other Insurance Policy Number:
Other Insurance Group Number:

Marital Status — Find | View All — First 1 of 1 Last

As of: 08/11/1990 — *Marital Status: Married

Benefits Personal Data

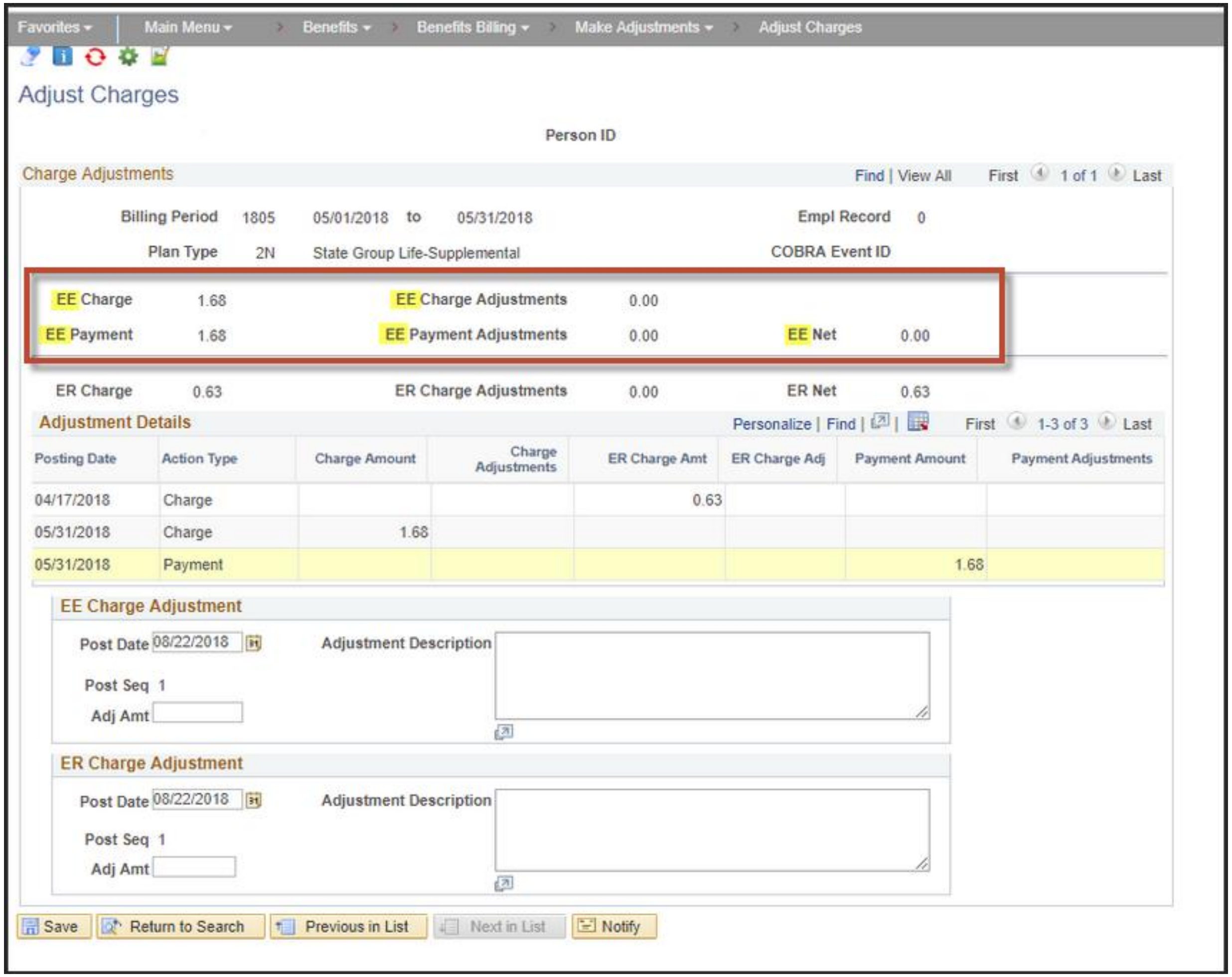
Highly Compensated Employee
*Highly Compensated Last Year: Not Eligible for the Plan

Benefits Personal Data - Date Sensitive — Find | View All — First 1 of 1 Last

Effective Date: 06/07/2018
Medicare Number: 123456
Medicare A Indicator: ☑
Medicare B Indicator: ☑
Alternate Medicare Number:
Medicare Reason A: Age
Medicare Reason B: Age

Benefits Billing: Adjust Charges Page

Future State: Adding "EE" (employee) in front of the following fields: Charge, Charge Adjustments, Payment, Payment Adjustments and Net


Favorites | Main Menu > Benefits > Benefits Billing > Make Adjustments > Adjust Charges

Adjust Charges

Person ID

Charge Adjustments — Find | View All — First 1 of 1 Last

Billing Period 1805 05/01/2018 to 05/31/2018 — Empl Record 0

Plan Type 2N State Group Life-Supplemental — COBRA Event ID

EE Charge 1.68 — EE Charge Adjustments 0.00

EE Payment 1.68 — EE Payment Adjustments 0.00 — EE Net 0.00

ER Charge 0.63 — ER Charge Adjustments 0.00 — ER Net 0.63

Adjustment Details — Personalize | Find | — First 1-3 of 3 Last

Posting Date	Action Type	Charge Amount	Charge Adjustments	ER Charge Amt	ER Charge Adj	Payment Amount	Payment Adjustments
04/17/2018	Charge			0.63			
05/31/2018	Charge	1.68					
05/31/2018	Payment					1.68	

EE Charge Adjustment

Post Date 08/22/2018 — Adjustment Description

Post Seq 1

Adj Amt

ER Charge Adjustment

Post Date 08/22/2018 — Adjustment Description

Post Seq 1

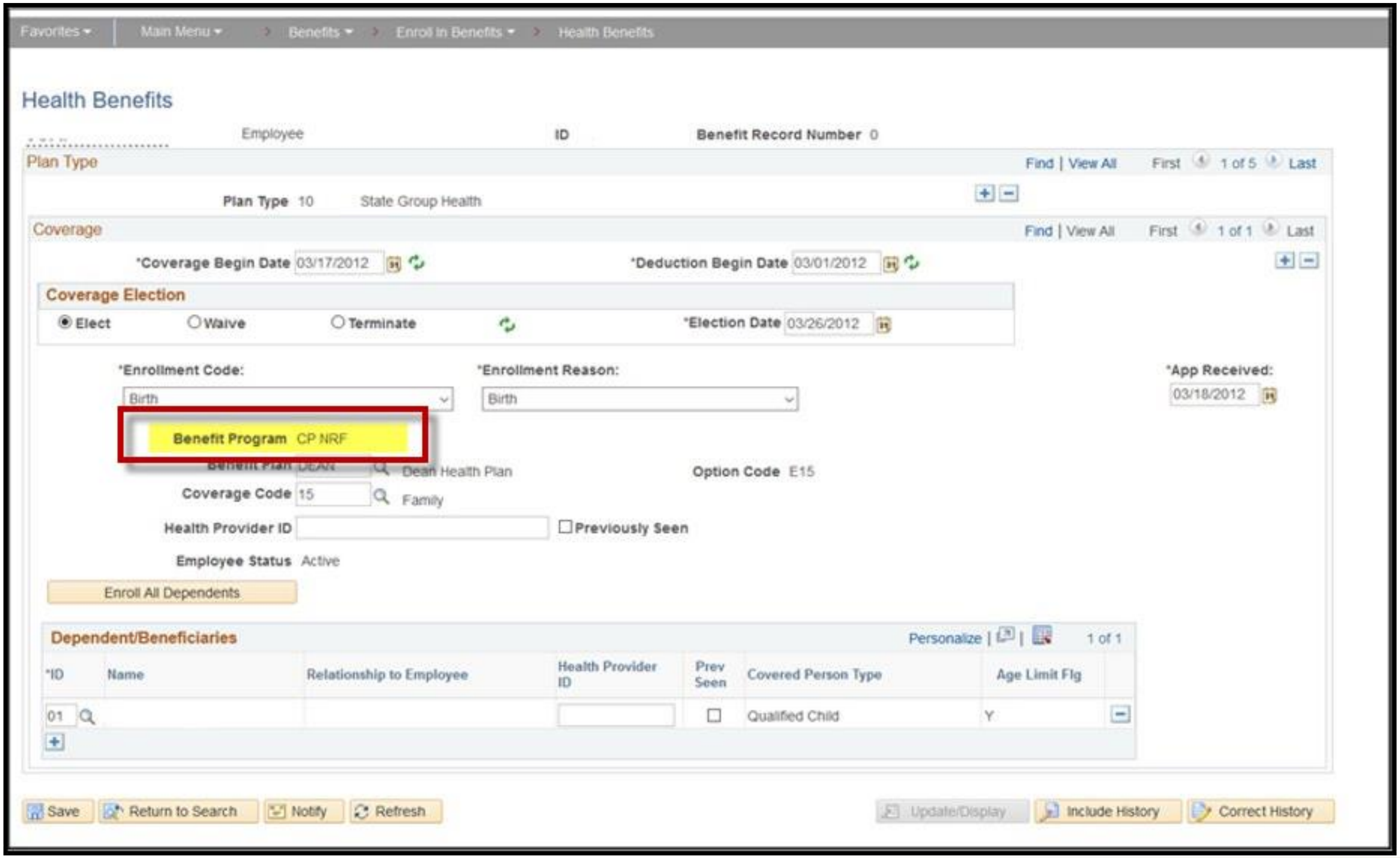
Adj Amt

Save | Return to Search | Previous in List | Next in List | Notify

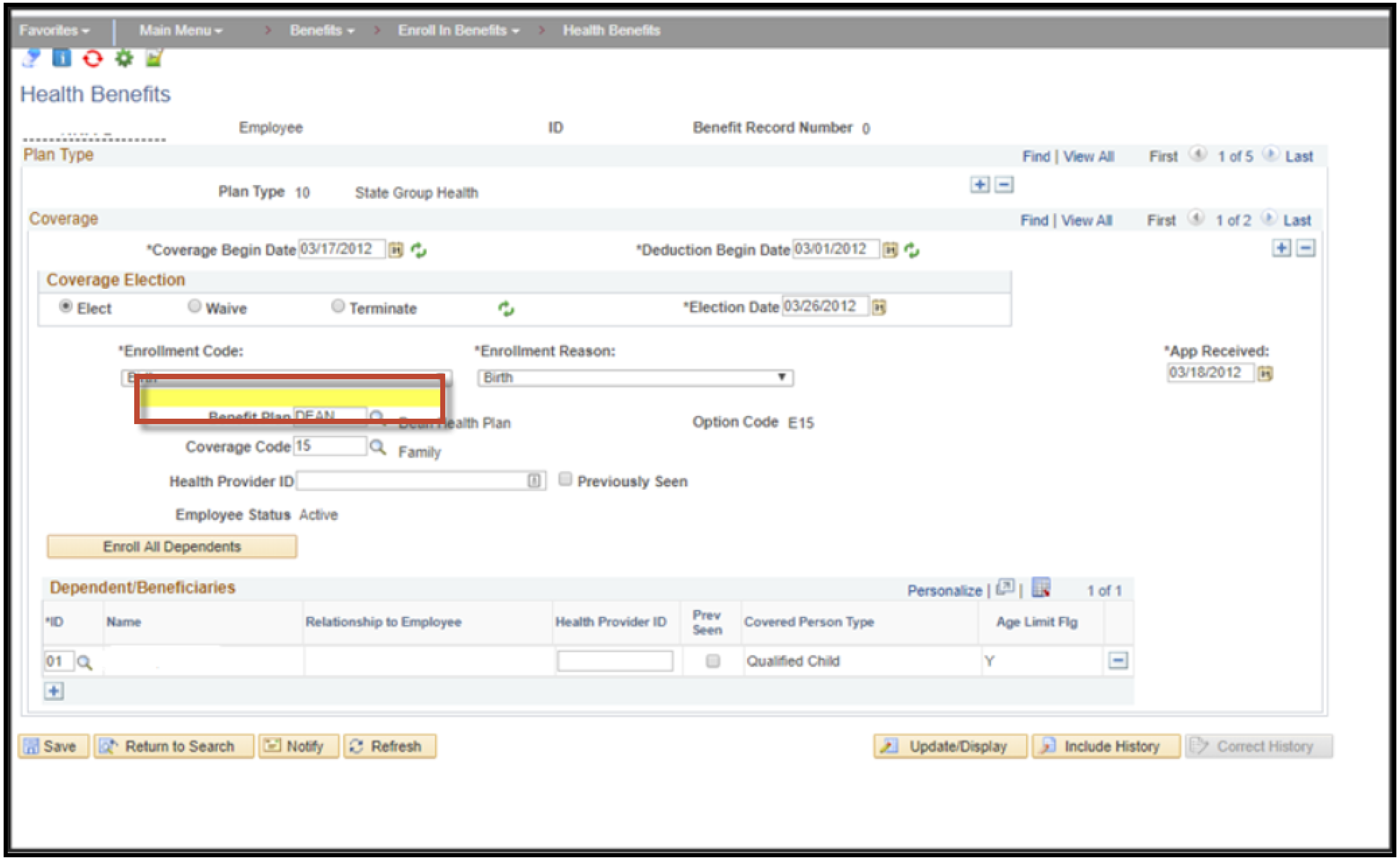
UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Benefits: Health Benefits, Life, Savings and Disability Pages

Change: Removing the Benefit Program field from Health Benefits, Life, Savings and Disability pages



Future State

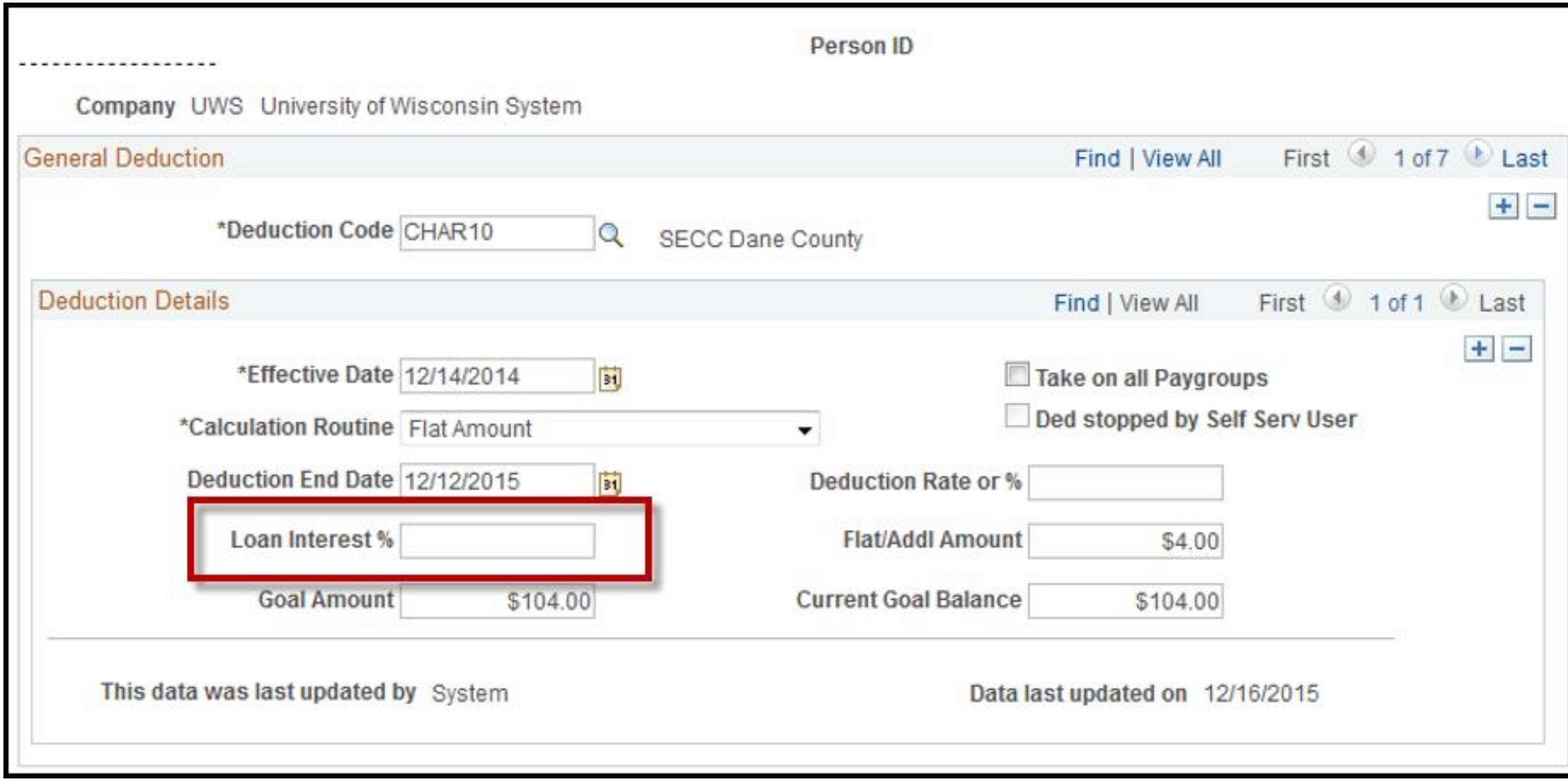


Note: If Benefit Program is needed, it can still be found on Job Data.

UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Payroll: Create General Deductions Page

Change: Removing Loan Interest % field


Person ID

Company UWS University of Wisconsin System

General Deduction — Find | View All — First 1 of 7 Last

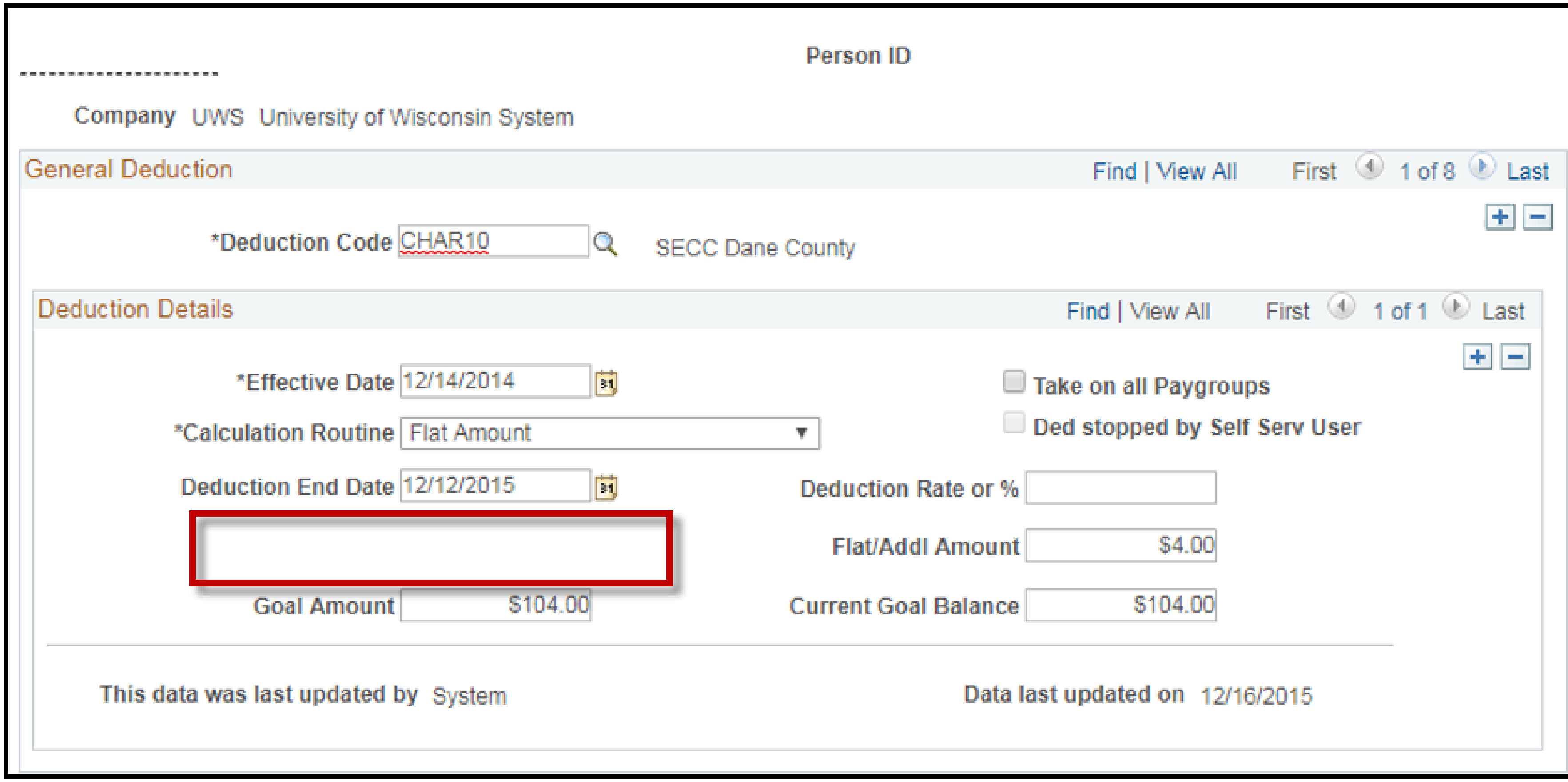
*Deduction Code: CHAR10 — SECC Dane County

Deduction Details — Find | View All — First 1 of 1 Last

*Effective Date	12/14/2014	Take on all Paygroups	
*Calculation Routine	Flat Amount	Ded stopped by Self Serv User	
Deduction End Date	12/12/2015	Deduction Rate or %	
Loan Interest %		Flat/Addl Amount	$4.00
Goal Amount	$104.00	Current Goal Balance	$104.00

This data was last updated by System — Data last updated on 12/16/2015

Future State


Person ID

Company UWS University of Wisconsin System

General Deduction Find | View All First 1 of 8 Last

*Deduction Code CHAR10 SECC Dane County

Deduction Details Find | View All First 1 of 1 Last

*Effective Date 12/14/2014

Take on all Paygroups

*Calculation Routine Flat Amount

Ded stopped by Self Serv User

Deduction End Date 12/12/2015

Deduction Rate or %

Flat/Addl Amount $4.00

Goal Amount $104.00

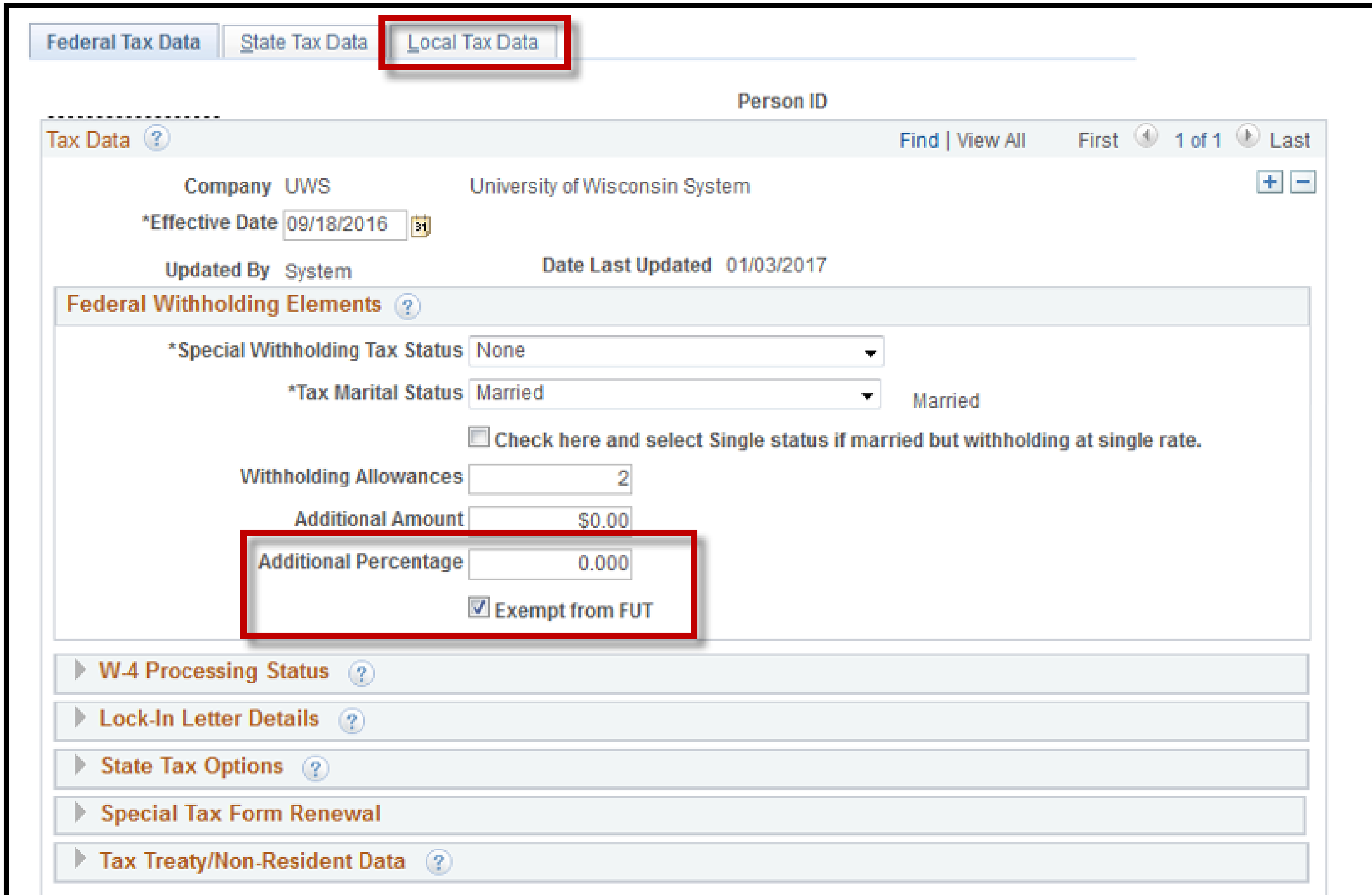
Current Goal Balance $104.00

This data was last updated by System

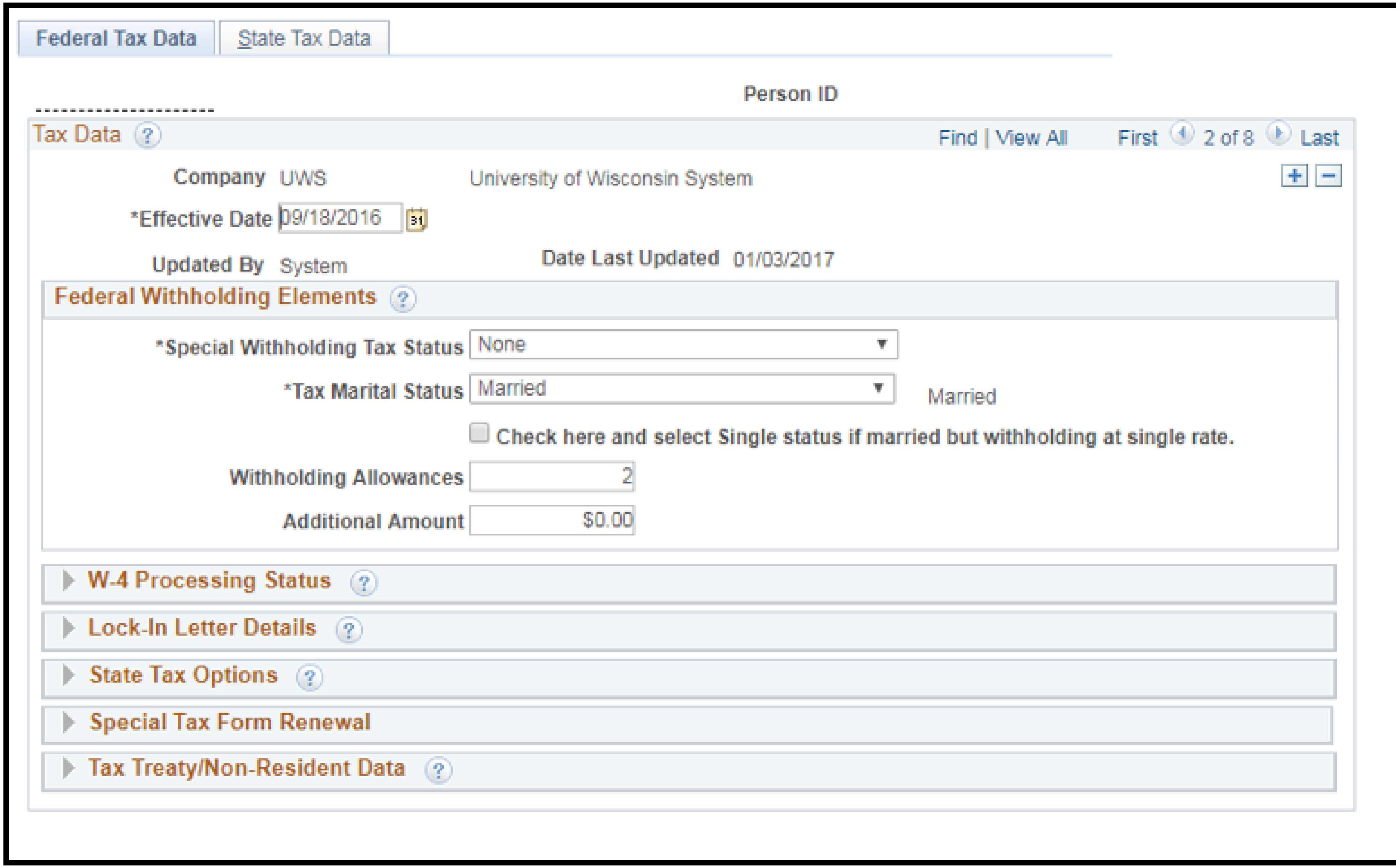
Data last updated on 12/16/2015

Payroll: Federal Tax Data Page

Changes: Removing the Additional Percentage and Exempt from FUT fields and the Local Tax Data tab

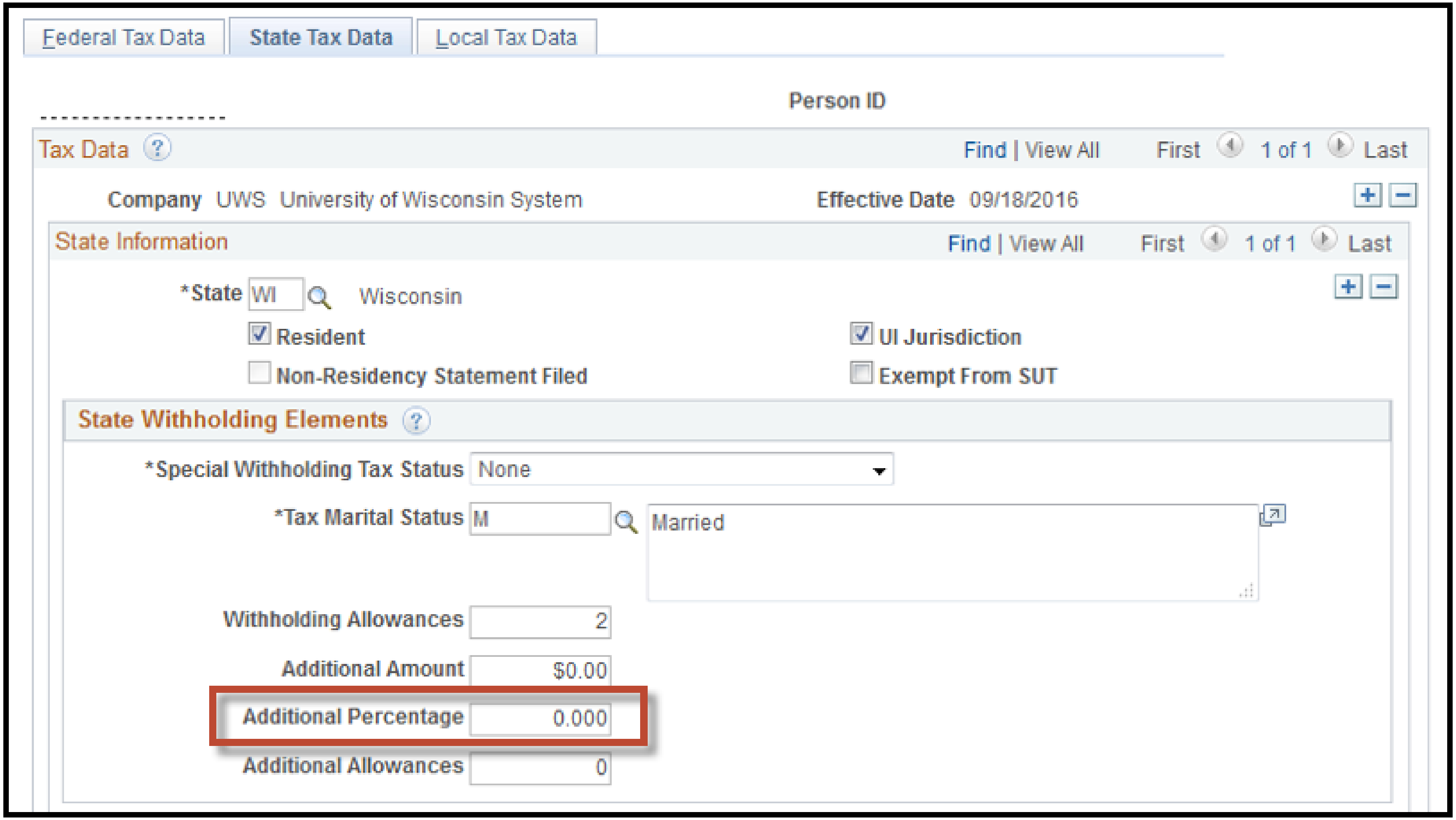


Future State



Payroll: State Tax Data Tab

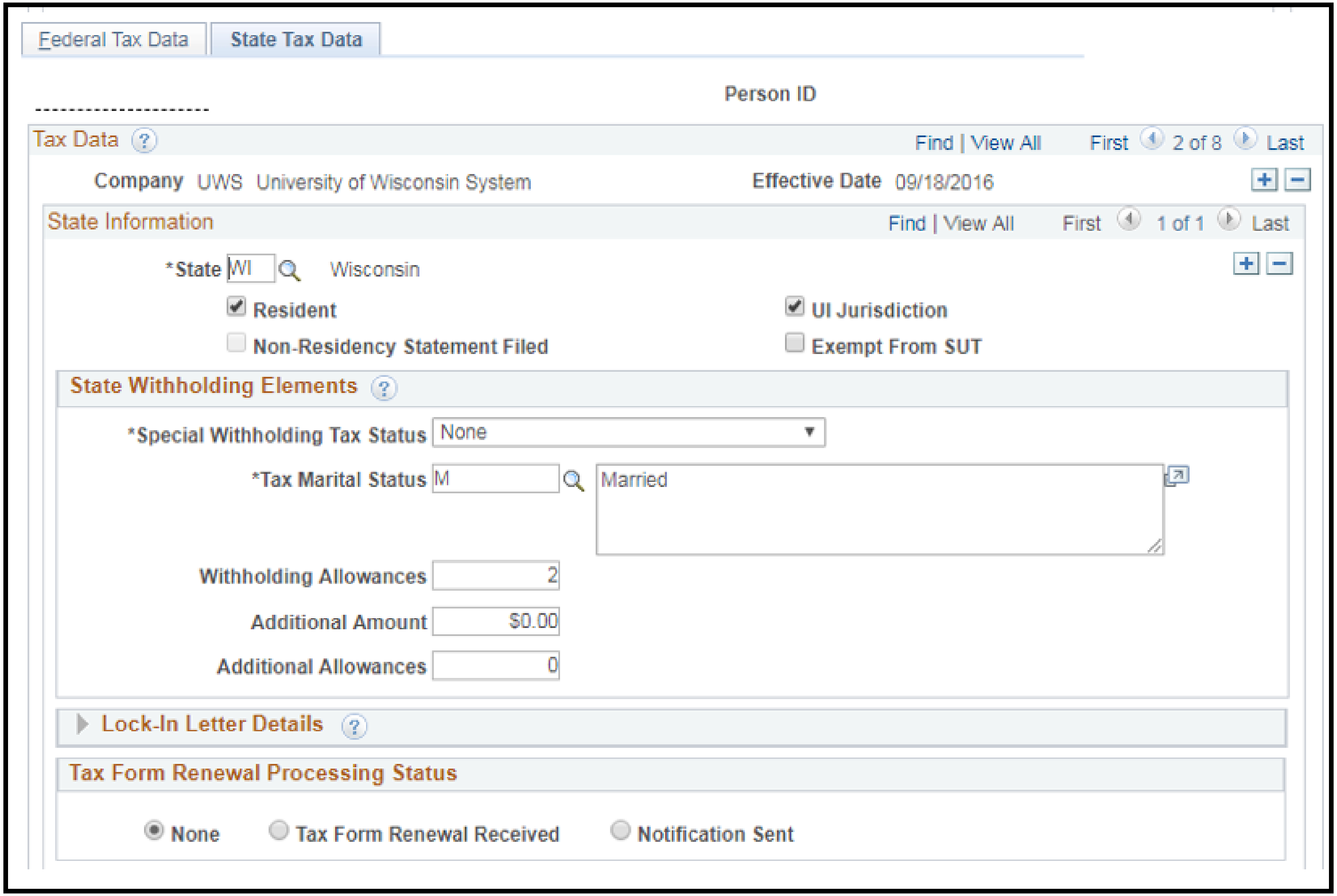
Change: Removing the Additional Percentage field



UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Payroll: State Tax Data Tab

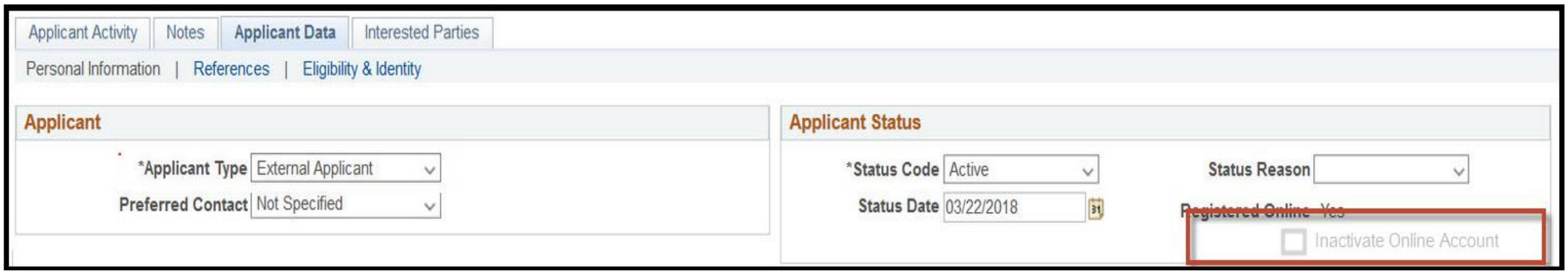
Future State



TAM: Inactivate Online Account

Future State: Inactivate Online Account field will be grayed out

Note: This can only be adjusted by those having the Recruitment Administrators security role which is limited to the Service Center.

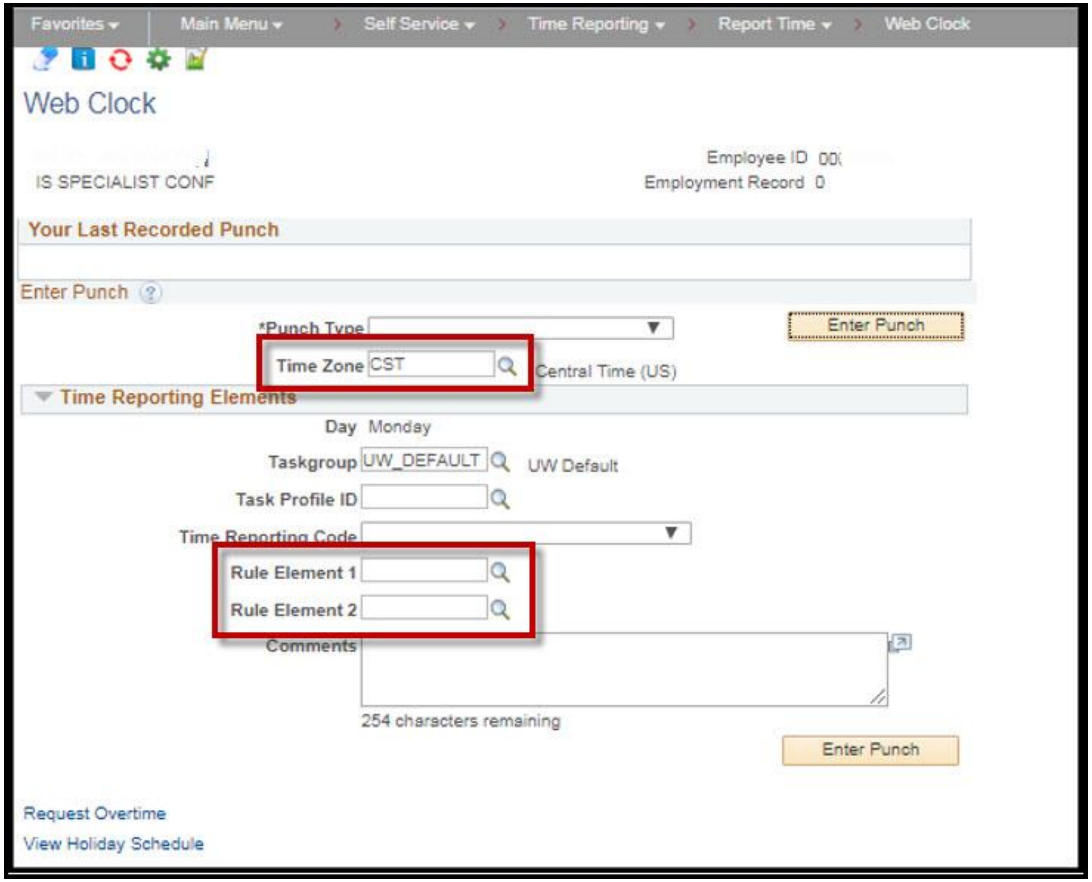


UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Time and Labor: Web Clock

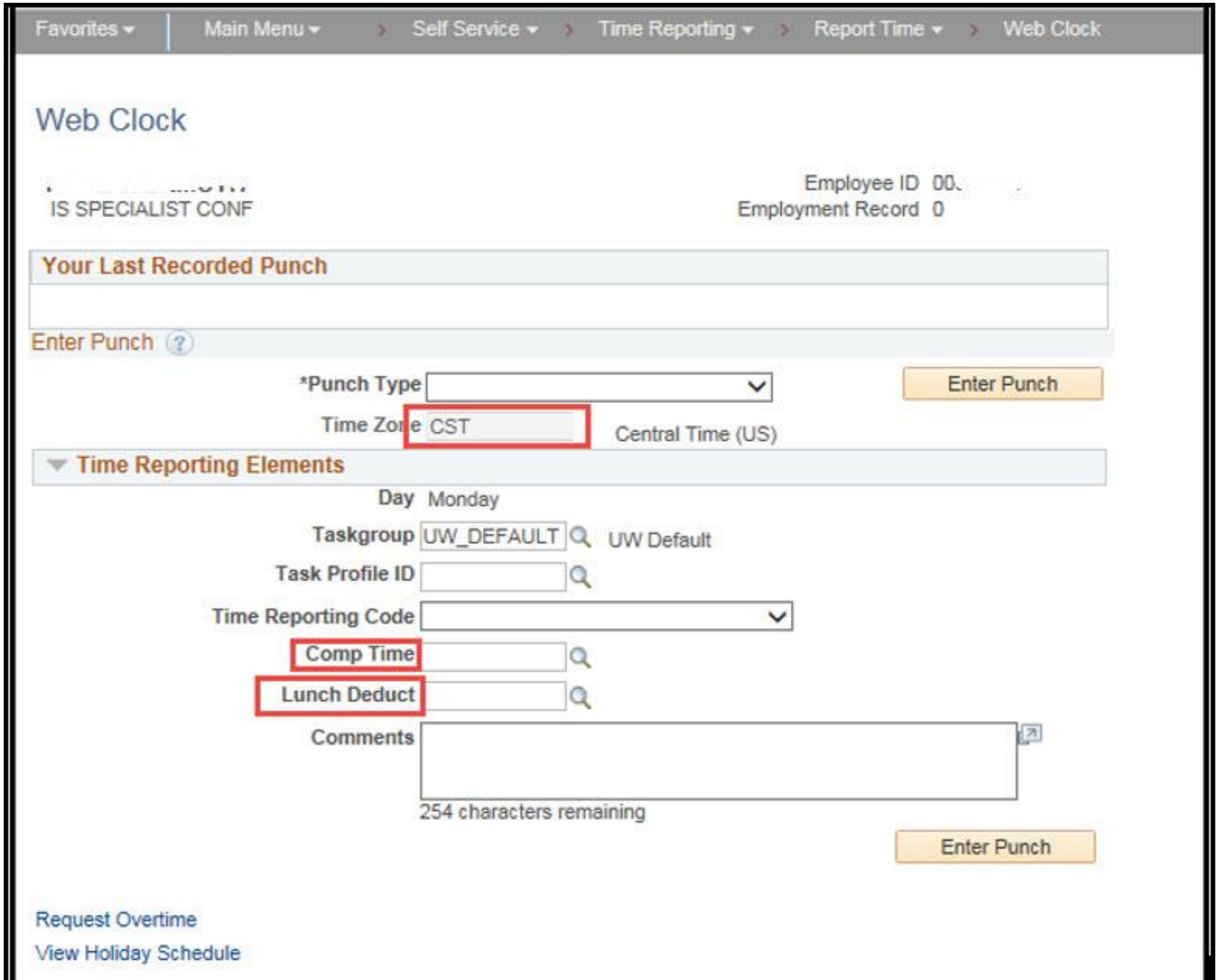
Changes:

- Gray out Time Zone field
- Rename Rule Element 1 field to Comp Time
- Rename Rule Element 2 field to Lunch Deduct



Time and Labor: Web Clock

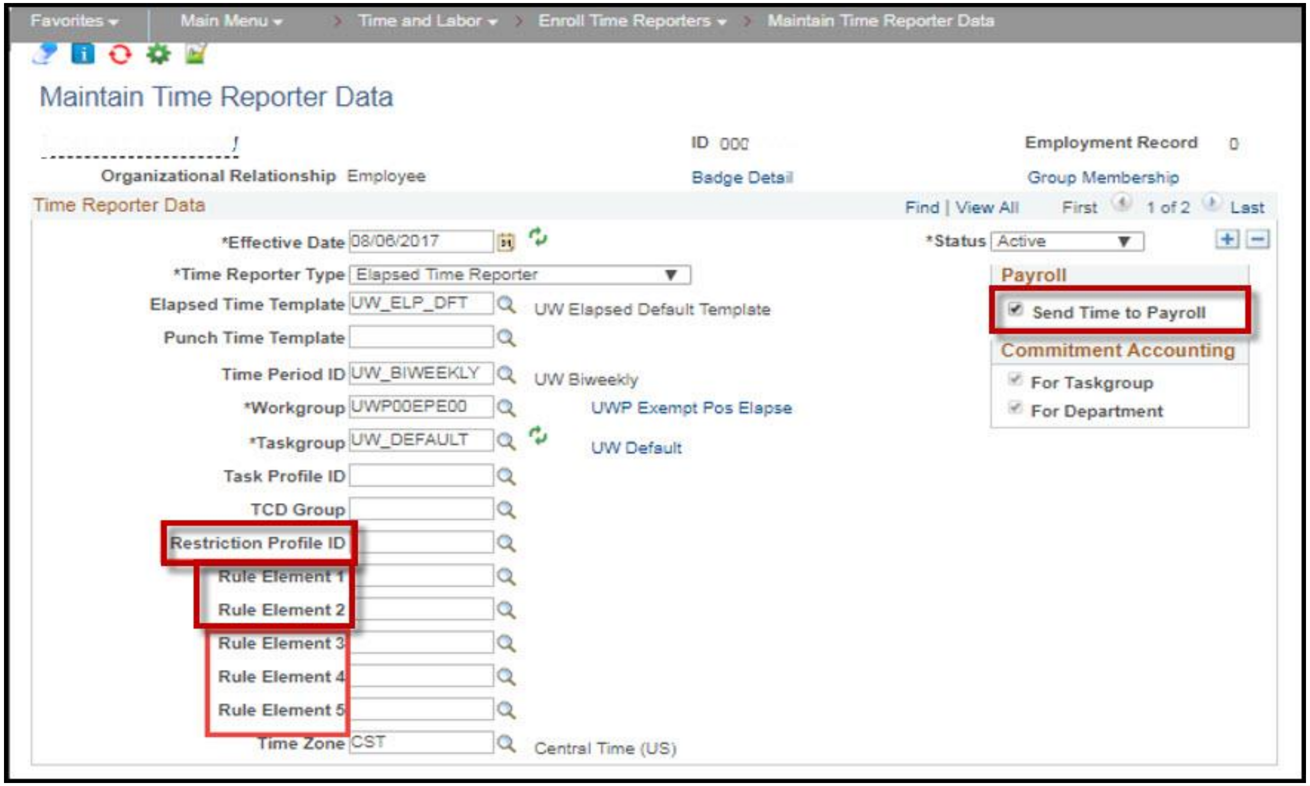
Future State



Time and Labor: Maintain Time Reporter

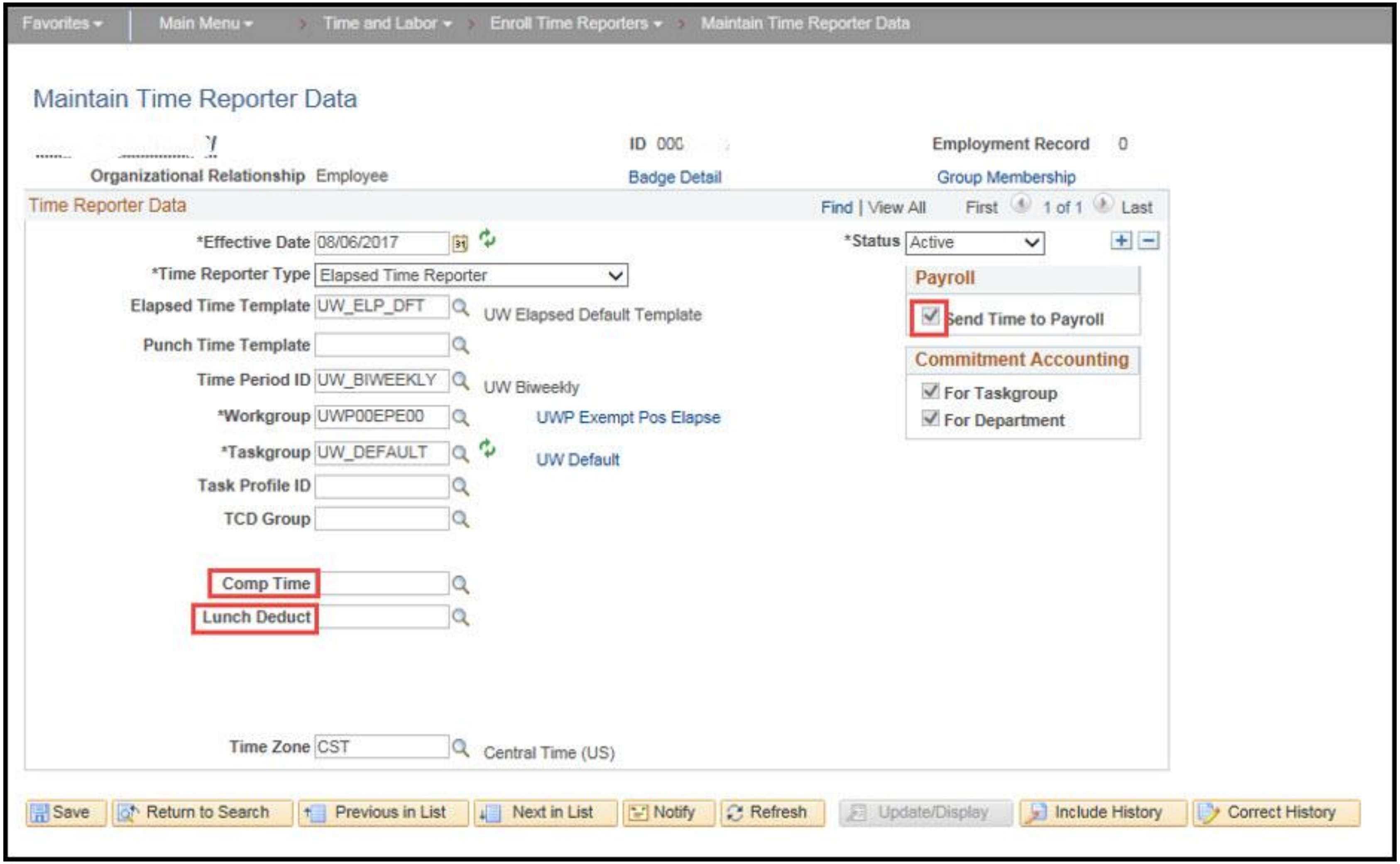
Changes:

1. Removed ‘Restriction Profile ID’ field
2. Removed ‘Rule Element 3’ field
3. Removed ‘Rule Element 4’ field
4. Removed ‘Rule Element 5’ field
5. Grayed out ‘Send Time to Payroll’ field
6. Renamed ‘Rule Element 1’ field name to ‘Comp Time’
7. Renamed ‘Rule Element 2’ field name to ‘Lunch Deduct’



Time and Labor: Maintain Time Reporter

Future State



What is a WorkCenter?

- WorkCenter functionality brings many aspects of one's work into a single location. The WorkCenter includes:
  - Custom navigation collections
  - Groups of reports and queries
  - Alerts
  - Links
- Enables users to access various pages and perform daily tasks without leaving the WorkCenter
  - Reduces the time used when navigating through menus

Finance WorkCenter Location:

Payroll for North America > Payroll Distribution > Commitment Accounting USA > UW Finance WorkCenter

- Users may click “Add to Favorites” for easy navigation in future. Refer to KB-21195 on how to add menu navigation as favorites.
- Users have access to add additional queries to personalize their WorkCenter. Refer to KB KB-59888 for personalizing HRS content and layout.
- If a user does not have security to access query or a report they will still be able to see the query or report name in the WorkCenter folder, but will not be able to run them. Users will get the following error message.

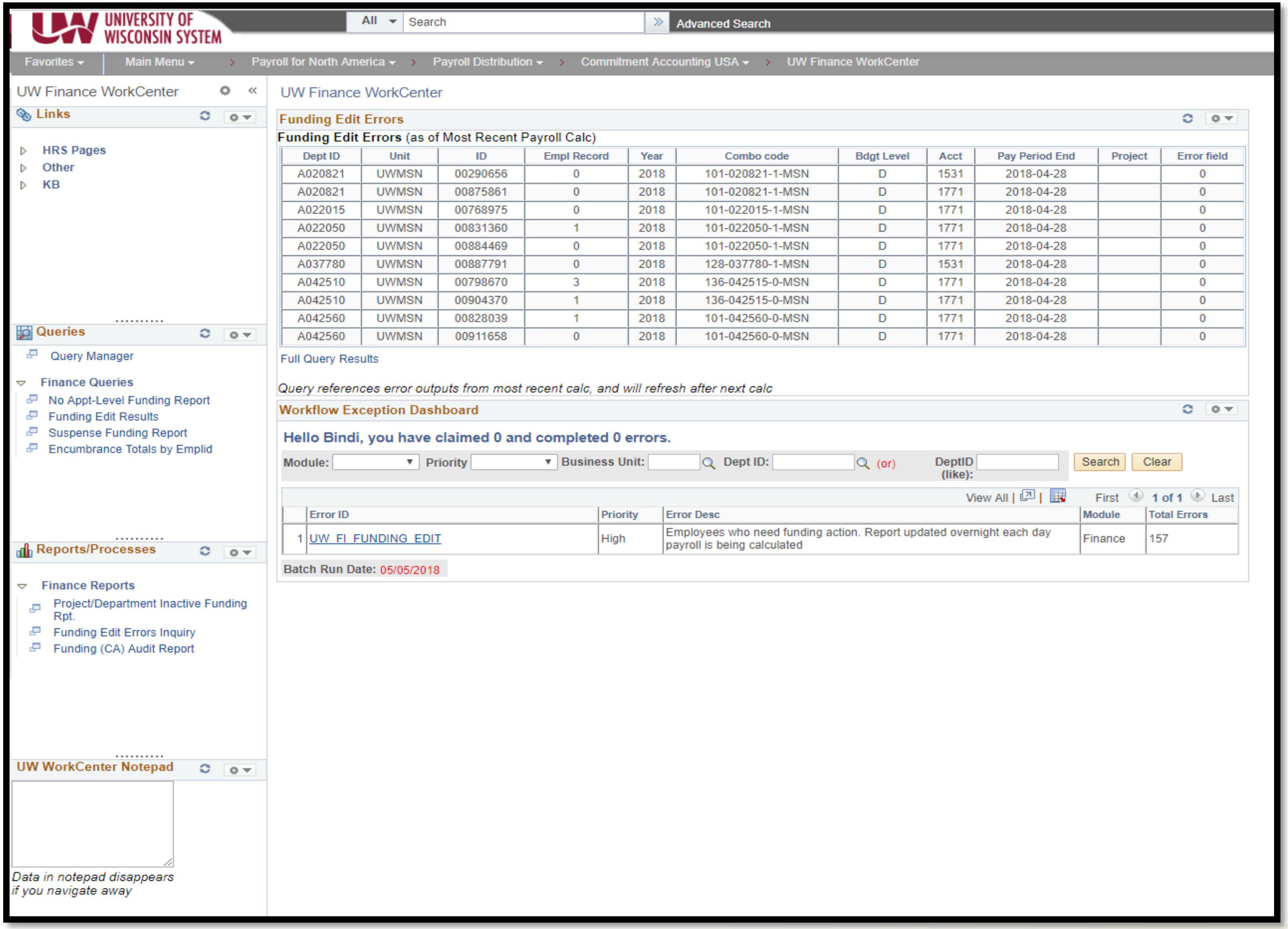
> The record does not exist in the access groups available to you. (29,6)
>
> Access groups control which tables in the database you can run a query against. The specified record definition is not in any of the access groups to which you've been granted access.
>
> OK

Finance: WorkCenter

Users with the following roles will have access to this WorkCenter:

Role Description:	Role Name:
FI Campus Direct Retro Entry	UW_UNV_FI_DIR_RTRO_ENTRY_UPD
FI Campus Direct Retro VW	UW_UNV_FI_DIR_RTRO_VIEW
FI Campus Funding - All Campus	UW_UNV_FI_FUNDING_ALL_UPD
FI Campus Funding Error Rpt	UW_UNV_FI_FUNDING_ERRS_RPTS
FI Campus User Funding Reports	UW_UNV_FI_REPORTS
FI Campus Funding One BU	UW_UNV_FI_FUNDING_ONE_UPD

Finance: WorkCenter



UNIVERSITY OF WISCONSIN SYSTEM

All | Search | Advanced Search

Favorites | Main Menu > Payroll for North America > Payroll Distribution > Commitment Accounting USA > UW Finance WorkCenter

UW Finance WorkCenter

Links

- HRS Pages
- Other
- KB

Queries

- Query Manager
- Finance Queries
  - No Appt-Level Funding Report
  - Funding Edit Results
  - Suspense Funding Report
  - Encumbrance Totals by Emplid

Reports/Processes

- Finance Reports
  - Project/Department Inactive Funding Rpt.
  - Funding Edit Errors Inquiry
  - Funding (CA) Audit Report

UW WorkCenter Notepad

Data in notepad disappears if you navigate away

UW Finance WorkCenter

Funding Edit Errors

Funding Edit Errors (as of Most Recent Payroll Calc)

Dept ID	Unit	ID	Empl Record	Year	Combo code	Bdgt Level	Acct	Pay Period End	Project	Error field
A020821	UWMSN	00290656	0	2018	101-020821-1-MSN	D	1531	2018-04-28		0
A020821	UWMSN	00875861	0	2018	101-020821-1-MSN	D	1771	2018-04-28		0
A022015	UWMSN	00768975	0	2018	101-022015-1-MSN	D	1771	2018-04-28		0
A022050	UWMSN	00831360	1	2018	101-022050-1-MSN	D	1771	2018-04-28		0
A022050	UWMSN	00884469	0	2018	101-022050-1-MSN	D	1771	2018-04-28		0
A037780	UWMSN	00887791	0	2018	128-037780-1-MSN	D	1531	2018-04-28		0
A042510	UWMSN	00798670	3	2018	136-042515-0-MSN	D	1771	2018-04-28		0
A042510	UWMSN	00904370	1	2018	136-042515-0-MSN	D	1771	2018-04-28		0
A042560	UWMSN	00828039	1	2018	101-042560-0-MSN	D	1771	2018-04-28		0
A042560	UWMSN	00911658	0	2018	101-042560-0-MSN	D	1771	2018-04-28		0

Full Query Results

Query references error outputs from most recent calc, and will refresh after next calc

Workflow Exception Dashboard

Hello Bindi, you have claimed 0 and completed 0 errors.

Module: | Priority | Business Unit: | Dept ID: (or) | DeptID (like): | Search | Clear

View All | First 1 of 1 Last

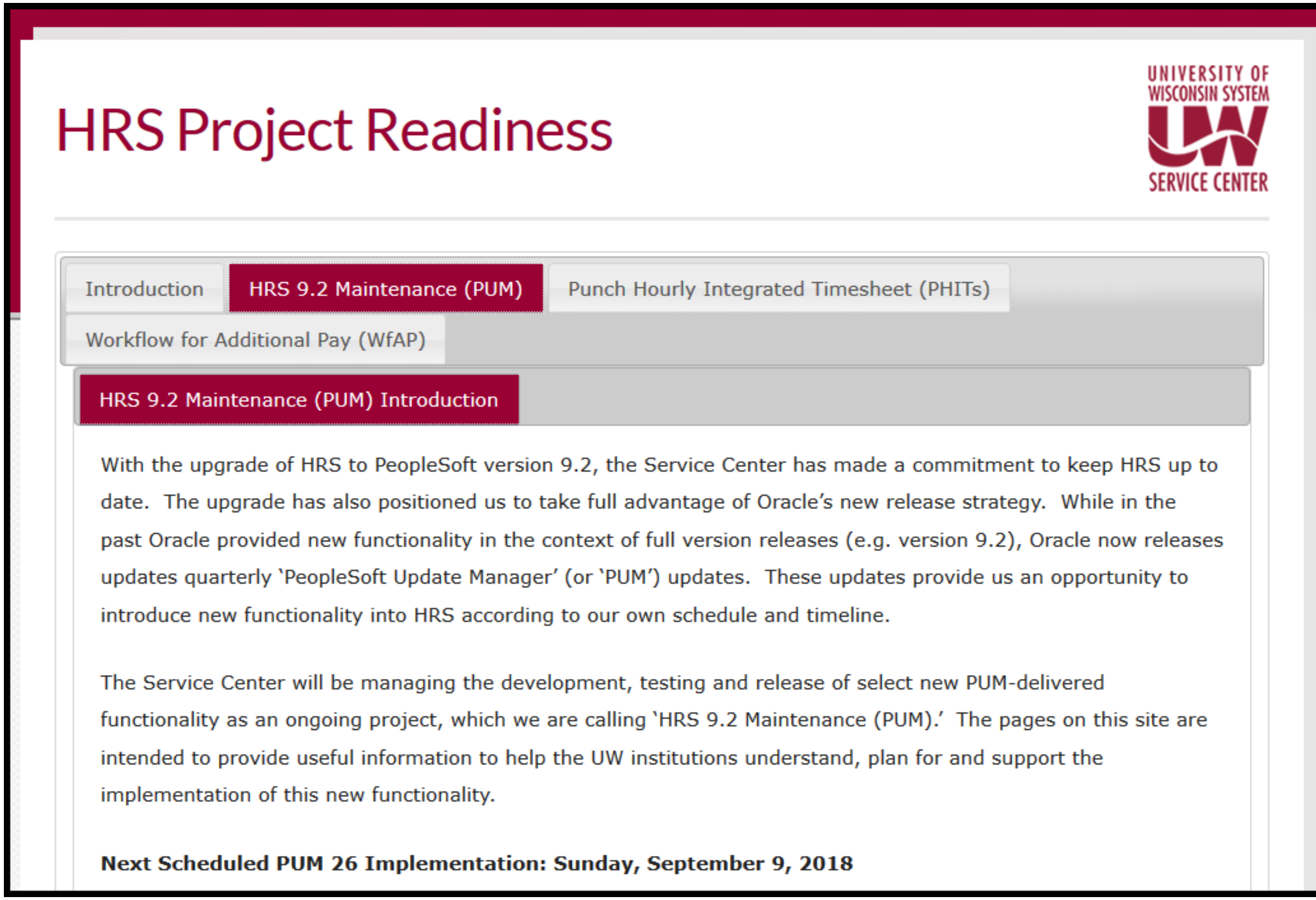
	Error ID	Priority	Error Desc	Module	Total Errors
1	UW_FI_FUNDING_EDIT	High	Employees who need funding action. Report updated overnight each day payroll is being calculated	Finance	157

Batch Run Date: 05/05/2018

UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Resources

- Resources for these changes will be found on the HRS Project Readiness page:



HRS Project Readiness

UNIVERSITY OF WISCONSIN SYSTEM SERVICE CENTER

Introduction | HRS 9.2 Maintenance (PUM) | Punch Hourly Integrated Timesheet (PHITs) | Workflow for Additional Pay (WfAP)

HRS 9.2 Maintenance (PUM) Introduction

With the upgrade of HRS to PeopleSoft version 9.2, the Service Center has made a commitment to keep HRS up to date. The upgrade has also positioned us to take full advantage of Oracle's new release strategy. While in the past Oracle provided new functionality in the context of full version releases (e.g. version 9.2), Oracle now releases updates quarterly 'PeopleSoft Update Manager' (or 'PUM') updates. These updates provide us an opportunity to introduce new functionality into HRS according to our own schedule and timeline.

The Service Center will be managing the development, testing and release of select new PUM-delivered functionality as an ongoing project, which we are calling 'HRS 9.2 Maintenance (PUM).' The pages on this site are intended to provide useful information to help the UW institutions understand, plan for and support the implementation of this new functionality.

Next Scheduled PUM 26 Implementation: Sunday, September 9, 2018

Questions?

UIA Life Insurance Annual Deduction Processing

- University Insurance Association (UIA) Life Insurance Eligibility:
  - Faculty/ Academic Staff / Limited Appointees (FA/AS/LI)
  - Actively employed on October 1st of the deduction year
  - Meet the minimum monthly salary threshold – for 2018-19 plan year the threshold is **$2,658** per month
    - Lump Sum, Ad Hoc (Zero Dollar) and inactive appointments (summer service/session) are not factored into the monthly salary
- Eligibility reviewed annually
- Premium deduction will be on the October Monthly Payroll - Paid November 1, 2018

UIA Life Insurance Annual Deduction Processing

- Individuals not qualifying this year will be sent conversion information.
- Employees on LOA that meet the annual qualifications will be sent a Benefits Billing Statement.
  - Those who have not paid by December 1st (post marked) will have coverage terminated for the 2018-19 plan year, as of September 30, 2018.
- Employees who retire will be sent continuation information through the COBRA process.
- Employees who terminate will be sent conversation information through the COBRA process.

UIA Life Insurance Annual Deduction Processing

UW System HR Responsibilities:

- Send Benefits Billing statements directly to eligible employees on an approved LOA, along with November reminders.
  - A list of affected employees will be provided to institutions at the time the statement are mailed to employees.
  - Payments must be post marked by December 1, 2018.

UIA Life Insurance Annual Deduction Processing

UW System Service Center Responsibilities:

- Send out conversion email and list of ineligible employees to institutions in advance of email to employee.
- Send out conversion emails to employees who did not qualify for the 2018-2019 plan year no later than October 5, 2018.
- Receive Benefits Billing Payments
  - Payments post marked after December 1, 2018 will be returned to the employee.
- Enter Benefit Billing and update HRS to reflect the Benefits Billing Payment.
- For questions or concerns, contact UW System HR: uwshr@uwsa.edu.

UIA Life Insurance Annual Deduction Processing

- UIA process will be run September 20, 2018
- UIA events created effective October 1, 2018
  - Only employees whose eligibility has changed will get an event
    - Eligible Empl Classes: FA, AS, LI, OT1
    - Excluded: Lump Sum or FTE equal to 0.000250
    - Eligibility Field 5 will be updated with Y or N
- Process events identified on the New Hire Hold, MSC Evaluation Report and the BAS Open Action Required WED by September 19th to ensure successful UIA event finalization.

Questions?

TAM: New Applicant Disposition

New Applicant Disposition: Applicant Rejected Offer

- Allows TAM users to indicate an applicant rejected an offer when not using the Offer component.
- Includes the same Status Reasons as when an Applicant rejects an offer through the Offer component
  - Another Job
  - Base Salary
  - Benefits
  - Facilities
  - Other Compensation
  - Partner Not Accommodated
  - Personal
  - Start Up Package

TAM: New Applicant Disposition

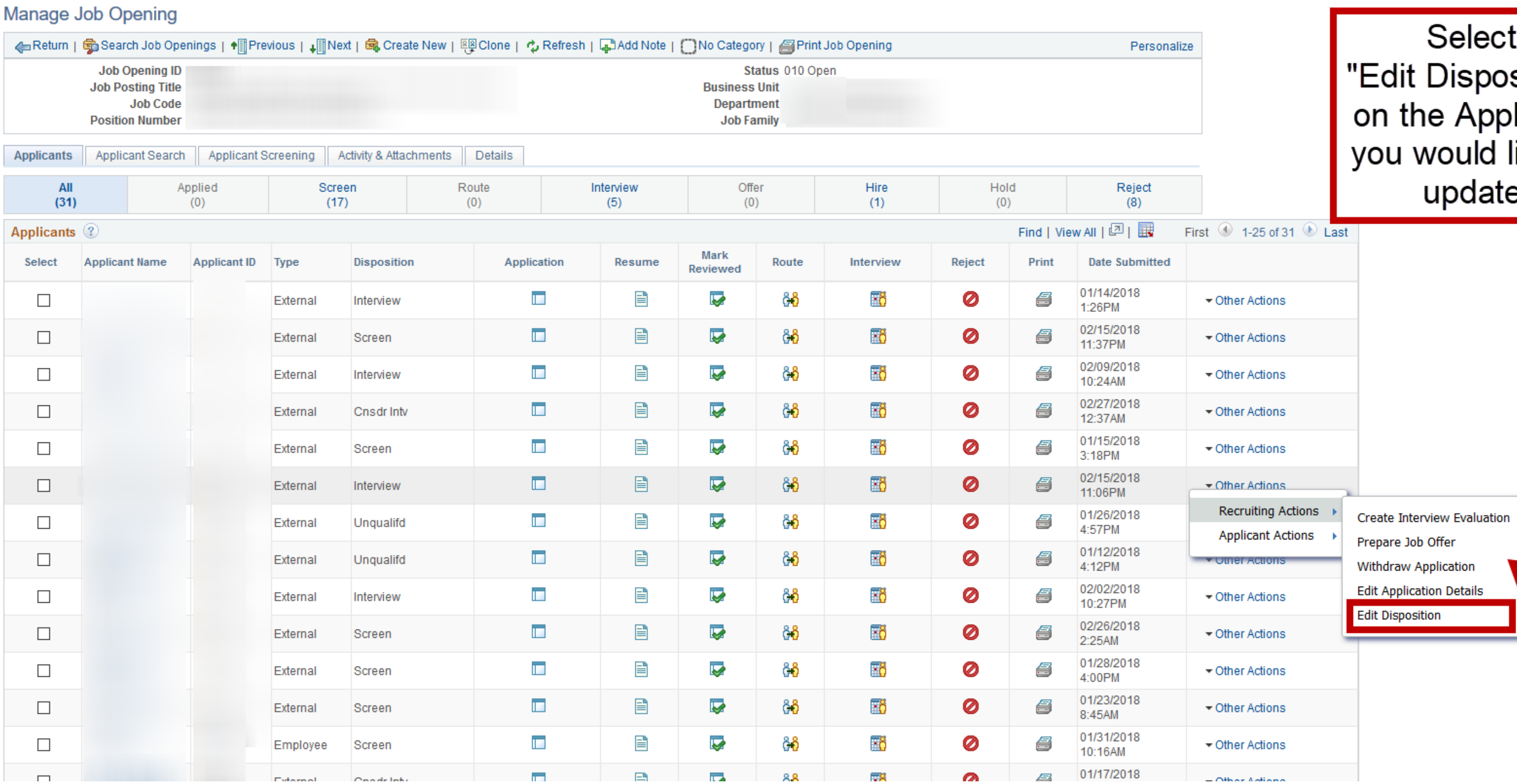
Applicant Rejected Offer: Manage Job Opening

- Applicant Rejected Offer will have the same access and functionality as "Withdrawn Application" on the Manage Job Opening - Applicants page.
- When selected, Applicant will display as "AppRejOff" in the disposition column and will appear under the Reject tab.

Rejected Job Offer Report (UWTAR008)

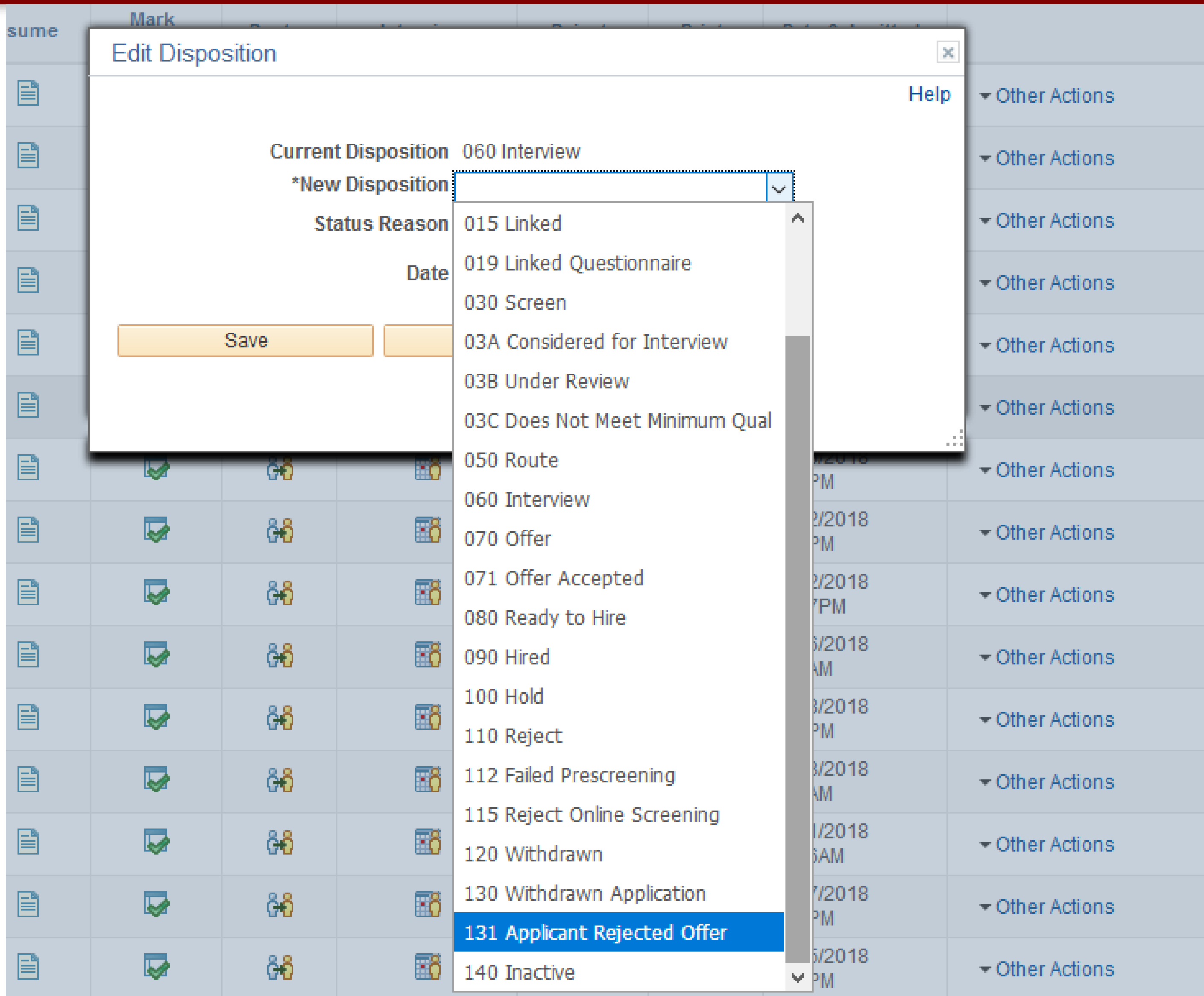
- Applicant Rejected Offer will also be included in the Rejected Job Offer Report (UWTAR008) alongside the original disposition from the Offer component.
- Navigation: Recruiting > UW Reports > Rejected Job Offer Report

TAM: New Applicant Disposition

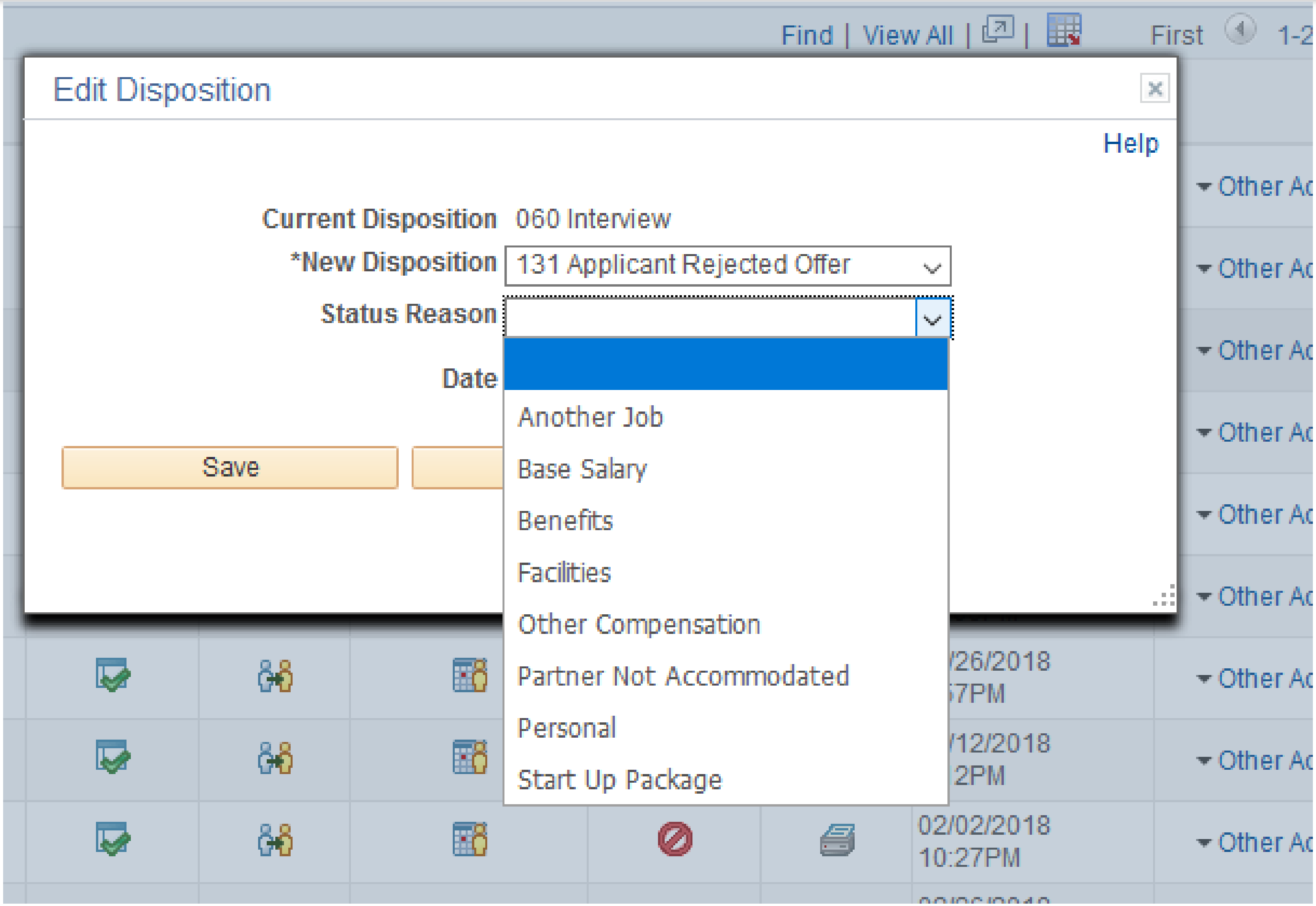


Select "Edit Disposition" on the Applicant you would like to update

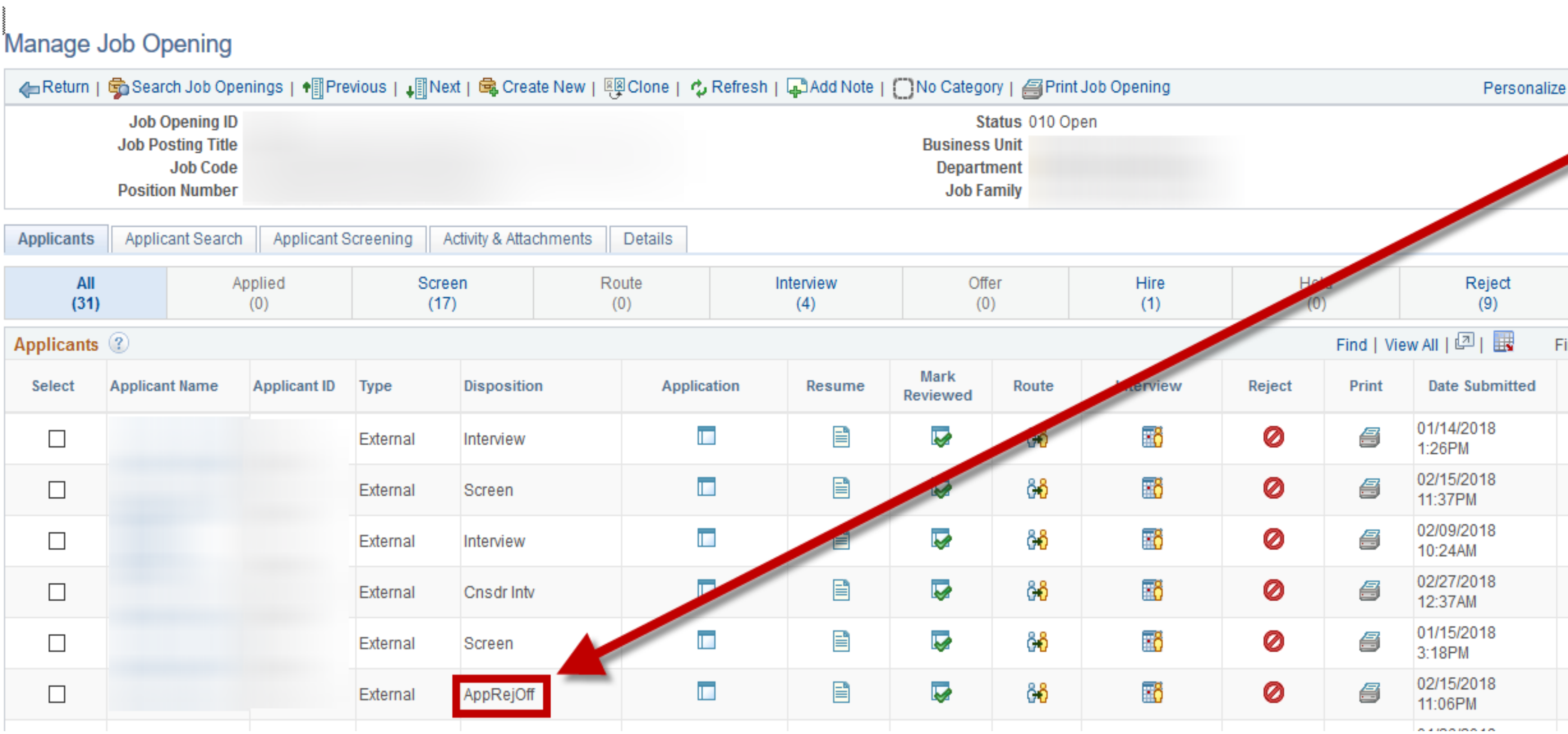
TAM: New Applicant Disposition



TAM: New Applicant Disposition



TAM: New Applicant Disposition



Once saved, the Applicant Disposition will update to AppRejOff on the Manage Applicants Screen

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TAM: New Applicant Disposition

When Applicant Status is set to Applicant Rejected Offer, they will now appear in the Reject tab of Manage Job Openings

Manage Job Opening

Return | Search Job Openings | Previous | Next | Create New | Clone | Refresh | Add Note | No Category | Print Job Opening   Personalize

Job Opening ID		**Status**	010 Open
Job Posting Title		**Business Unit**	
Job Code		**Department**	
Position Number		**Job Family**	

Applicants | Applicant Search | Applicant Screening | Activity & Attachments | Details

All	Applied	Screen	Route	Interview	Offer	Hire	Hold	Reject
(31)	(0)	(17)	(0)	(4)	(0)	(1)	(0)	(9)

Applicants   Find | View All | First 1-9 of 9 Last

Select	Applicant Name	Applicant ID	Type	Disposition	Application	Resume	Mark Reviewed	Route	Interview	Reject	Print	Date Submitted	
☐			External	AppRejOff								02/15/2018 11:06PM	Other Actions
☐			External	Unqualifd								01/26/2018 4:57PM	Other Actions
☐			External	Unqualifd								01/12/2018 4:12PM	Other Actions
☐			External	Unqualifd								01/14/2018 11:13AM	Other Actions
☐			External	Unqualifd								01/16/2018 5:06PM	Other Actions
☐			External	Unqualifd								01/16/2018 3:09PM	Other Actions
☐			External	Unqualifd								01/19/2018 1:41AM	Other Actions
☐			External	Unqualifd								02/28/2018 1:01AM	Other Actions
☐			External	Wdraw App								02/16/2018 11:48AM	Other Actions

Select All   Deselect All   Group Actions

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Questions?

Non-Standard Processing Schedule

9B Processing Schedule:

- 9/14 Create Paysheets (Friday)
- 9/17 Payline Deadline – 4:30 pm (Monday)
- 9/17 Payline Load (Monday)
- 9/18 FICA Deadline (Tuesday)
- 9/19 Final Calc/Confirm – Noon (Wednesday)

9M Processing Schedule:

- 9/20 Create Paysheets (Thursday)
- 9/21 Payline Deadline – 4:30 pm (Friday)
- 9/23 Payline Load (Sunday)
- 9/24 FICA Deadline (Monday)
- 9/25 Final Calc/Confirm – 10:00 am (Tuesday)

Questions?

Communities of Practice

- At this year's summer conference, a new concept was introduced at the request of past attendees called Community of Practice. (See the CoP framework document)
- CoPs are learning communities where members of that community share a specific domain of knowledge and have common ground in the work they perform.
- It was well received by participants with a request to continue engagement among those communities moving forward.
- These CoPs will be led by volunteer institution subject-matter-experts and membership is comprised of all UW System staff who engage in similar work who wish to participate.

Communities of Practice – Kick Off

- Formal kickoff teleconference is scheduled for September 11 from 9:00-10:00 a.m. (in lieu of AG calls).
- HR, Payroll and Benefits CoPs will come together to discuss leader & co-leader roles, responsibilities, nominations, strategic planning and a formal structure for ongoing touch-points and communication.
- Please pass the information along to your colleagues. All are welcome to attend.
- Agenda and teleconference information will be sent next week.

Upcoming Learning Path Courses

- Setting Up Funding (remote)
  - Sept 12 – AM
  - Nov 6 - AM
- Changing Funding (remote)
  - Sept 13 – AM
  - Nov 7 - AM
- Direct Retro (remote)
  - Nov 8 – AM
- Benefits Enrollments – at the Service Center
  - Sept 11
- Benefits Deductions – at the Service Center
  - Sept 11

PY Calendar Review

Today | 9A | 9B | 9C | 9M

September 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1 [9M] Pay Period Begin [9A] Pay Period End
2 [9A] 1st Batch Prelim Calc [9B] Pay Period Begin	3 [9A] 2nd Batch Prelim Calc Labor Day	4 [9A] Payroll and Benefit Retro and Payline Load [9A] 3rd Batch Prelim Calc	5 [9A] FICA Deadline [9A] 4th Batch Prelim Calc	6 [9A] Confirmation Deadline (Eve) [9A] Final Calc	7	8
9	10	11	12	13 [9A] Pay Date	14 [9B] 1st Batch Prelim Calc	15 [9B] Pay Period End
16 [9B] 2nd Batch Prelim Calc [9C] Pay Period Begin	17 [9B] 3rd Batch Prelim Calc [9B] Payroll and Benefit Retro and Payline Load	18 [9B] 4th Batch Prelim Calc [9B] FICA Deadline	19 [9B] Confirmation Deadline (Eve) [9B] Final Calc	20 [9M] 1st Batch Prelim Calc	21 [9M] 2nd Batch Prelim Calc	22 [9M] 3rd Batch Prelim Calc
23 [9M] 4th Batch Prelim Calc [9M] Payroll and Benefit Retro and Payline Load	24 [9M] 5th Batch Prelim Calc [9M] FICA Deadline	25 [9M] Confirmation Deadline (Mor) [9M] Final Calc	26	27 [9B] Pay Date	28	29 [9C] Pay Period End
30 [9M] Pay Period End [9C] 1st Batch Prelim Calc [10A] Pay Period Begin	1	2	3	4	5	6

Institutional Feedback

- UW-Green Bay
- UW-Parkside
- UW-River Falls
- UW System Administration
- UW-Stout
- UW-Superior
- UW Colleges
- UW-Extension