

TAM: Email Bounce Back

- Due to email domains, such as Gmail, tightening email processing standards, TAM emails to applicants *may* be blocked or bounced back.
- Changes to TAM emails have been made to accommodate the processing standards.
- All TAM emails will use the sender of:
DoNotReply_UWRecruiting@uwss.wisconsin.edu
- Each email will include language of: "Please do not reply directly to this email. If you need to respond or have further questions about this message, please use the following email address:
**xxxxxxx@uwinstitution.edu. Thank you."

** Inserted email address will be the preferred business email address in HRS of the person generating/sending the email from TAM

TAM: Email Bounce Back

Examples of TAM emails (not a complete list):

- Send Correspondence
- Interview Notifications
- Online Offer
- Forwarding
- Routing

-----Original Message-----

From: DoNotReply_UWRecruiting@uwss.wisconsin.edu <DoNotReply_UWRecruiting@uwss.wisconsin.edu>
Sent: Friday, January 24, 2020 11:52 AM
To: uwectam+QAeclear@gmail.com
Cc: Whitley, Sheila <WHITLES@uwec.edu>
Subject: Application Confirmation

Dear Ms. May,

Thank you for submitting your application. This letter is to acknowledge the receipt of your application. As the work of the search and screen committee progresses, you will be notified of the status of your application.

Please check out our website <https://xxxxxxx> where you will find information about our institution such as our mission/vision, a brief history and information regarding our community.

Again, thank you for considering our institution as an employer. We do appreciate the time you have invested in submitting your application and wish you the very best.

Sincerely,

Sheila Whitley
Search & Screen Support Staff

Please do not reply directly to this email. If you need to respond or have further questions about this message, please use the following email address: sheila.whitley@uwss.wisconsin.edu.
Thank you.

HR: Craftworker Pay Plan Timeline

- **Feb 8** – UW-Shared Services will insert job row for impacted population
 - General Wage Adjustment: 4.57%
 - Effective Date: 02/02/2020
- **Week of the Feb 10 - 14**– UW-Shared Services will:
 - Produce Rate and Title Notices delivered via Cypress
 - Send HR Directors reports on the rate increases loaded to HRS
- **Feb 27** – New Compensation Rate will be reflected on the 2B Payroll
- **Mar 12** – Lump Sum payments will be on the 2C Payroll
 - Calculation = Hours worked x Pay Rate Increase:
 - 01/06/2019 – 02/01/2020 at a rate of 2.13%
 - 01/05/2020 – 02/01/2020 at a rate of 2.44%
- 2019 WRS Deductions will be taken at the 2020 rate on the 2C Payroll
 - Refund adjustments will be made on the 3A

HR: Craftworker Pay Plan Questions

- Contacts
 - For Pay Plan/Compensation Plan questions
 - Dan Chanen—dchanen@uwsa.edu
 - For HRS questions
 - Please contact your Affinity Group

Benefit Data Management – WEDs Transition

- The following WEDs will transition to be worked by UW-Shared Services effective 2/9/2020.
- The WEDs display errors that need data clean-up and can be resolved by Job Data review and Benefit elections
 - UW_BN_ABBR_MISMATCH
 - UW_BN_ABBR_UNROUNDED
 - UW_BN_AGE_70
 - Shared Services will send a list to the institutions of those enrolled, the elections updated, and any counseling that is needed
 - UW_BN_ICI_ABBR
 - UW_BN_ICI_COELECT
 - Shared Services will send a list to institutions of whose elections are updated and the effective date of the change
 - UW_BN_ICI_MISSING_ENROLLMENT
 - Shared Services will send a list to institutions of whose elections are updated and the effective date of the change
 - UW_BN_INCORRECT_SERVICE_DATE_OVER60 & UNDER30
 - UW_BN_SGL_ABBR
 - UW_BN_WRS_PR SVC_MISMATCH