



October 27, 2020

Agenda

- UWSHR: UIA Re-Enrollment of Ineligible Employees
- Personal Assignment Checklist
 - Demo

University Insurance Association (UIA) Life Insurance Re-Enrollment of Ineligible Employees

- Employees enrolled in UIA coverage who did not qualify for the 2020-2021 plan year were sent conversion information via email on 9/28/2020.
- Due to the pandemic, a decision was made to allow ineligible active employees (who were enrolled in coverage for the 2019-2020 plan year) to continue UIA coverage if they remit the \$24 annual premium by 12/1/2020.
- Employees will be notified and sent a Billing Statement via email the week of 10/26/2020.
- The annual premium may be paid directly to UW-Shared Services, Service Operations by personal check, money order or credit card.
- Employees who remit payment will have coverage through 12/31/2021 (plan year end change to 12/31).
- Employees who fail to remit payment by 12/1/2020 will lose coverage effective 9/30/2020.
- Employees will be re-evaluated fall 2021 for eligibility.

Copy of Billing Statement: [Billing Statement](#)

Person Assignment Checklist

- Record Criminal Background Check, Sexual Harassment Reference Check and Position of Trust type
- Demo new functionality
- Go Live – November 1, 2020

Questions?

