

## Lump Sum Earnings Codes

Information about the various lump sum earnings codes can be found in this document.

## Earnings Codes and Related Information

| Earnings<br>Code | Earnings<br>Code<br>Description | Included in<br>FLSA OT<br>Calculation? | Applicable<br>Employee<br>Classifications | Usage Notes   |
|------------------|---------------------------------|--|---|---|
| HCV              | US Coverage<br>Adj              | Yes                                    | University Staff Only                     | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| HDE              | US Dis Eqty &<br>Ret            | No                                     | University Staff Only                     | Lump sum paid at the sole<br>discretion of the employing unit and<br>not according to any prior contract,<br>agreement or promise to expect<br>such payments regularly. |
| HDM              | US Discretion<br>Mrt            | No                                     | University Staff Only                     | Lump sum paid at the sole<br>discretion of the employing unit and<br>not according to any prior contract,<br>agreement or promise to expect<br>such payments regularly. |
| НЕМ              | US Emergency<br>Adj             | Yes                                    | University Staff Only                     | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| HLP              | US Lump Pmt                     | Yes                                    | University Staff Only                     | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| HLN              | NEW non-work<br>version of HLP  | No                                     | University Staff Only                     | Sporadic/infrequent payments for<br>voluntary services not related to<br>primary duties. Will not be added<br>to OT calculation.  |
| HMA              | US Maint Adj                    | Yes                                    | University Staff Only                     | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| HPE              | US<br>Performance               | No                                     | University Staff Only                     | Lump sum paid at the sole<br>discretion of the employing unit and<br>not according to any prior contract,<br>agreement or promise to expect<br>such payments regularly. |
| LRA              | Emp<br>Recognition<br>Award     | No                                     | All Staff                                 | Lump sum paid at the sole<br>discretion of the employing unit and<br>not according to any prior contract,<br>agreement or promise to expect<br>such payments regularly. |
| LWR              | FAASLI Lump                     | Yes                                    | All FAASLI including<br>NE                | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.  |



|     |                          |     |                            | Will be added to OT calculation if applicable.  |
|-----|--------------------------|-----|----------------------------|---|
| LWN | FAASLI Lump<br>non-work  | No  | FAASLI NE Only             | Sporadic/infrequent payments for<br>voluntary services not related to job<br>duties. Will not be added to<br>blended rate calculation.                                  |
| UCV | FAASLI<br>Coverage Adj   | Yes | All FAASLI including<br>NE | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| UDE | FAASLI Dis<br>Eqty & Ret | No  | All FAASLI including<br>NE | Lump sum paid at the sole<br>discretion of the employing unit and<br>not according to any prior contract,<br>agreement or promise to expect<br>such payments regularly. |
| UEM | FAASLI<br>Emergency Adj  | Yes | All FAASLI including<br>NE | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| UMA | FAASLI Maint<br>Adj      | Yes | All FAASLI including<br>NE | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| UOL | FAASLI Ovrld<br>Lump     | Yes | All FAASLI including<br>NE | Additional work effort. Hours<br>worked for non-exempt employees<br>must be recorded on a timesheet.<br>Will be added to OT calculation if<br>applicable.               |
| UON | FAASLI Ovrld<br>non-work | No  | FAASLI NE Only             | Sporadic/infrequent payments for<br>voluntary services not related to job<br>duties. Will not be added to<br>blended rate calculation.                                  |
| UPE | FAASLI<br>Performance    | No  | All FAASLI including<br>NE | Lump sum paid at the sole<br>discretion of the employing unit and<br>not according to any prior contract,<br>agreement or promise to expect<br>such payments regularly. |
| STL | Stipend Lump<br>Payment  | No  | All FAASLI including<br>NE | Not considered wages. Will not be added to blended rate calculation.  |